

CITY OF BIWABIK

AGENDA

**MONDAY, JANUARY 6, 2020
6:00 P.M. REORGANIZATIONAL/REGULAR MEETING**

**CITY COUNCIL MEETING
321 NORTH MAIN STREET**

REORGANIZATIONAL/REGULAR COUNCIL MEETING

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. AGENDA APPROVAL**
- 4. ANNUAL REORGANIZATION**
 - A. Designate Depositories – *City funds – American Bank of the North, Biwabik Branch; Common account state lock box investments – 4M MBIA; General Obligations Improvement Refunding Bonds of 1997 Escrow – Northland Securities.
 - B. Designate Official Newspaper – currently Mesabi Daily News
 - C. Designate Mayor Protem – currently Councilor Senarighi
 - D. Designate Regular Meeting Date, Place and Time – currently second Monday of each month at 6:00 PM in the Council Chambers
 - E. Designate "Robert's Rule of Order"
 - F. Designate Signatures for Check Signing - *Mayor or Mayor Protem and a second signature of the City Administrator or Deputy City Clerk/Deputy City Treasurer/Office Manager.
 - G. Designate East Range Joint Powers Board Delegate – Mayor Weikum
- 5. CONSENT AGENDA**
 - A. City Council Minutes –Regular Meeting 12/9/2019
 - B. Biwabik Public Utilities Commission Minutes – Regular Meetings 12/12/2019 Special meeting 12/2/2019
 - C. Planning and Zoning Commission Minutes – Regular Meeting – NA
 - D. City of Biwabik & Utility Combined Financial Statement – November 2019
 - E. Bills and Payroll Approval – 12/6/2019
Bills and Payroll Approval – 12/20/2019
 - F. Parks Committee Minutes – NA
 - G. Monthly Building Inspection Report – November 2019
 - H. East Range Joint Powers Board Minutes – 11-26-2019 Northspan Consultant Report – December 2019
 - I. CAP Minutes – 10-10-2019
 - J. Mayor's Report – November 2019 & December 2019
 - K. Police Department Report – December 2019
 - L. People Service Report – November 2019
- 6. PUBLIC HEARING – UTILITY RATE CHANGE**
- 7. PRESENTATIONS/PUBLIC INPUT – Limit presentations to 20 minutes. More time may be granted with prior approval of the City Administrator**

8. OLD BUSINESS

9. NEW BUSINESS

- A. Resolution 2020-37 to Set 2020 Wage for Full-Time Non-Union Employees
- B. Approval of Corrected Pay Application for Phase 3 of the City-Wide Reconstruction

10. COMMUNICATIONS

- A. Essentia Health

11. MAYOR and COUNCIL MEMBERS

12. Closed Session – Litigation Strategy

13. ADJOURNMENT

**BIWABIK CITY COUNCIL
REGULAR MEETING
MONDAY, DECEMBER 9, 2019**

The Biwabik City Council met for their Regular Meeting on Monday, December 9, 2019 at 6:00 PM in the Council Chambers.

Roll call Mayor Weikum, Councilors Kovatovich, Bradach

Present:

Absent: Councilor Mackey & Senarighi

Others Present: Administrator J. Jacobson, Deputy Clerk S. Mackey, Attorney Larry Minton

Audience: Steve Scheuring, Dave Sherek, David Wain, John Plesha, Gale Maroney, Mark Swartz, Joseph Gregorich, Mark & Darlene Jackson, Ken Stachovich, Dave Setnicker, Leah Ryan, Kris Weikum, Laurel March, Jessica Raad

Moved by Councilor Bradach, supported by Councilor Kovatovich to approve the agenda with the addition of item 8A scheduling the reorganization meeting in January. Motion carried on a 3 – ayes, 0 – nays, 2 – absent vote.

Moved by Councilor Kovatovich, supported by Councilor Bradach to approve the consent agenda and note that 4I & 4J are not in the packet. A) City Council minutes – regular meeting 11/4/2019, Special Meeting/workshops 11/18/2019 & 11/25/2019 B) Biwabik Public Utilities Commission Minutes – regular meeting 11/14/2019 C) City of Biwabik & Utility combined financial statement – October 2019 D) Bills and Payroll approval – 11/8/2019 and Bills and Payroll approval – 11/22/2019 E) Parks Committee Minutes – 11/18/2019 F) Monthly Building Inspection Report – November 2019 G) East Range Joint Powers Board Minutes – 10/22/2019 – Northspan Consultant Report – November 2019 H) PeopleService – October 2019 I) FD/EMS Report – NA J) Police Department Report – NA Motion carried on a 3 – ayes, 0 – nays, 2 – absent vote.

Recessed meeting to move into public input on the Biwabik 2020 budget and tax levy. Administrator Jacobson spoke about a couple changes since September, the \$125,000 for SCBA's was removed from the operational budget, the PUC will pay \$50,000 towards one of the public works employees, and the mayor and council members pay increase was removed.

Councilor Bradach brought up the problem with borrowing money from the PUC, will eventually have to take on that cost. Talked about borrowing \$75,000 and not taking the full amount (will discuss later with item 7b)

Mayor Weikum brought up a written communication from David Richter with the GRMA expressing concern over the budget increases. Councilor Bradach did discuss a few points with the letter, the SCBA thing is a necessity, not a choice. We can't reduce public works currently, the police agreement will be maintained, a small decrease in administration was done, and to eliminate the TOW perpetual sharing it would need to be agreed upon by both towns.

Ended hearing at 7:05 PM

Reconvene into regular council meeting at 7:05 PM

Moved by Councilor Kovatovich to remove approval of pay application #7 for phase 4 from the table.

Moved by Councilor Kovatovich, supported by Councilor Bradach to approve pay estimate #7 for phase 4. Motion carried on a 3 – ayes, 0 – nays, 2 – absent vote.

Moved by Councilor Kovatovich, supported by Councilor Bradach to set the regular/reorganized for January 6, 2020 at 6:00 pm. Motion carried on a 3 – ayes, 0 – nays, 2 – absent vote.

Moved by Mayor Weikum, supported by Councilor Kovatovich to pass Resolution 2019-33 setting 2020 budget. Roll call on a 3 – ayes, 0 – nays, 2 – absent votes. Motion carried on a 3 – ayes, 0 – nays, 2 – absent vote.

Moved by Councilor Kovatovich, supported by Councilor Bradach to pass Resolution 2019-34 setting 2020 levy. Roll call on a 3 – ayes, 0 – nays, 2 – absent votes. Motion carried on a 3 – ayes, 0 – nays, 2 – absent vote.

Moved by Councilor Kovatovich, supported by Councilor Bradach to pass Resolution 2019-35 for revenue bonds to pay for water tank upgrades. Roll call on a 3 – ayes, 0 – nays, 2 – absent votes. Motion carried on a 3 – ayes, 0 – nays, 2 – absent votes.

Moved by Councilor Bradach, supported by Councilor Kovatovich to pass Resolution 2019-36 setting a public hearing for rate increase. Roll call on a 3 – ayes, 0 – nays, 2 – absent vote. Motion carried on a 3 – ayes, 0 – nays, 2 – absent vote.

Moved by Councilor Bradach, supported by Councilor Kovatovich to appoint Pam Leechevalier as the ambulance director. Motion carried on a 3 – ayes, 0 – nays, 2 – absent vote.

Moved by Councilor Kovatovich, supported by Mayor Weikum to approve the tobacco licenses for 2020. Motion carried on a 3 – ayes, 0 – nays, 2 – absent vote.

Moved by Councilor Bradach, supported by Councilor Kovatovich to authorize advertisement for volunteers to be on a tree committee. Motion carried on a 3 – ayes, 0 – nays, 2 – absent vote.

Communications: noted that the Council did receive Mr. Richters letter

Councilor Bradach congratulated the Weinachtsfest Committee and thanked the public works department for the great job snow plowing.

Councilor Kovatovich brought up the good job the public works crew is doing, do need to talk about the private plowers.

Mayor Weikum spoke about how the likes of Weinachtsfest doesn't happen on it's own, always looking for volunteers. These committees can always use the help.

Moved by Councilor Bradach, supported by Councilor Kovatovich to adjourn the meeting at 7:34 PM. Motion carried on 3 – ayes, 0 – nays, 2 – absent vote.

Mayor Jim Weikum

Attest:

City Administrator, Jeff Jacobson

**BIWABIK PUBLIC UTILITIES COMMISSION
REGULAR MEETING
THURSDAY, DECEMBER 12, 2019**

The Biwabik Public Utilities Commission met for their regular meeting on Thursday, December 12, 2019 at 5:00 PM in the Council Chambers.

Commissioner Sherek called the meeting to order at 5:00 PM.

Roll call:

Present: Commissioners Larson, Sherek, Niemi

Absent:

Others present: Administrator J. Jacobson, Administrative Assistant S. Maki

Audience: Robert Kovatovich, David Levelwind

Moved by Commissioner Larson, supported by Commissioner Niemi to approve PeopleService invoice for December 2019. Motion carried.

Moved by Commissioner Sherek, supported by Commissioner Niemi to approve the Work Orders from PeopleService for November 2019 and the Report for October 2019. Motion carried. Councilor Kovatovich asked about the report regarding turbidity. After the maintenance of the water tank turbidity in tank is up, the tank was drained again and filled back up and turbidity is still the same. Should we be concerned? David discussed it had to have been something with the process when they redid the tank. It never did that before. It is nothing that will make us sick. Virginia and Eveleth had same thing done at the same time we did and they are both having the same issue. It is not a violation as we are making clean water that goes in, the turbidity is being introduced in the tank. Minnesota Department of Health will be coming to take samples to try to trouble shoot issue. David will call them to see when they are coming.

Commissioner Sherek discussed having the six residents from Voyageurs Retreat run their water starting January 1st. David ordered a grinder pump yesterday to have on hand as our spare. It will come with a couple different fittings. Gave David the list of residents that will be running their water. Sherry will send letters to customers at Voyageurs Retreat to notify them of start date.

Moved by Commissioner Niemi, supported by Commissioner Larson to approve the Minnesota Power Monthly Meter Billing for October 2019, the Monthly Distribution Charge for November 2019, and the Minnesota Power invoice for November 2019. Motion carried.

Moved by Commissioner Niemi, supported by Commissioner Sherek to approve the November 14, 2019 meeting minutes. Motion carried.

Moved by Commissioner Larson, supported by Commissioner Niemi to accept the Revenue and Expenditure Reports for October 2019 with an explanation from Shannon on breakdown of water expenses for professional services, project costs, and the transfers. Motion carried.

Moved by Commissioner Sherek, supported by Commissioner Larson to approve the Northland Securities reports for November 2019. Motion carried.

Moved by Commissioner Larson, supported by Commissioner Niemi to approve the bills and payrolls for November 8, and November 22, 2019. Motion carried.

Moved by Commissioner Sherek, supported by Commissioner Niemi to accept Monthly Water Reports for November 2019. Motion carried.

Discussion by Commissioners regarding Utility Rate Increase for the Public Hearing on January 6, 2020. Discussed the rate increase that was previously approved at a Special Meeting on December 2nd for a total of \$5.00 increase to go towards the bond for the City Wide Reconstruction Project. Commissioners discussed increasing the rates another \$2.00 more to go towards the loan for the water plant.

Moved by Commissioner Larson, supported by Commissioner Niemi to increase water by \$1.00 and sewer \$1.00 on top of what we already increased. Motion carried. Public Hearing will be held on January 6, 2020 in the council chambers at 6:00 pm.

Discussion regarding Minnesota Energy Resources Antenna Service Request. Minnesota Power will be doing the work and would put in a 50-foot pole for Minnesota Energy's antenna service. Minnesota Energy subs it out to Itron, so Minnesota Power is working with them on it. The receiver would need a hookup. MN Power discussed charging a flat rate fee for something like that on our end. Administrator Jacobson sent Minnesota Energy an application for service. They will also need an excavation permit. The location is 442 5th Ave N. Commissioner Sherek wants to make sure they know about our waterline there, otherwise doesn't have a problem with this.

Administrator Jacobson discussed submitting a grant application for \$250,000 into IRRRB for Main Street project.

Commissioner Sherek adjourned at 5:52 PM.

Dave Sherek, President

Attest:

Jeff Jacobson, City Administrator

**BIWABIK PUBLIC UTILITIES COMMISSION
SPECIAL MEETING
MONDAY, DECEMBER 2, 2019**

The Biwabik Public Utilities Commission met for a Special Meeting on Monday, December 2, 2019 at 9:00 AM in the Conference Room in the Council Chambers.

Roll call:

Present: Commissioners Larson, Sherek, and Niemi

Absent:

Others present: Administrator J. Jacobson, Administrative Assistant S. Maki

Audience: Jim Weikum, Robert Kovatovich, Matt Reid, Mike Larson, John Skelton, Jim Gentilini, Jody Knaus, Becky Lammi, Clark Niemi, Doug Gregor, Ed Kippley, Todd Koneczny

Review of Options for Water Intake at Lake Mine and Discussion Regarding Collaboration Opportunities. The City of Aurora and Town of White (Joint Water) want to join the ArcelorMittal intake at Lake Mine pit. Commissioner Sherek discussed they met with Barr Engineering after meeting with Arcelor and discussed option of putting in a 16" pipe instead of 8" but a 16" pipe would violate the Appropriation Permit from the DNR by 44 GPM, permit is for 400 GPM. Matt Reid discussed the bigger diameter pipe would lessen the flow, velocity would drop in pipe, bigger pipe/slower flow which would raise a red flag to the Minnesota Department of Health. Commissioner Sherek discussed ArcelorMittal has budgeted for this project already and is ready to go. They plan on running second part of pipeline and put in input within the year. Todd Koneczny discussed the idea of putting in two pipes instead of one. One pipe putting in for Biwabik intake and one pipe sits empty until it is needed for joint water when system is ready to come on line. Matt discussed it as having infrastructure for one intake but two pipes. The second pipe would eliminate need for a second barge/intake. Joint water is saying timeline would not be affected and no added cost for Biwabik. Commissioner Sherek discussed Joint water would need to work with Barr Engineering and Ulland Brothers to put in a second pipe next to pipe being laid next year. Matt discussed the second pipe laid for joint water will go to Pineville when they connect to it which would mean intake capacity would need modifying, would it need one or two pumps, that is a design issue. These are questions that need to be answered and it all goes back to timing. Who pays for what/cost sharing. ArelerMittal wants rest of the project out for bid after the first of the year. Doug Gregor discussed the ask from Joint Water is can Biwabik please plan and cooperate and have two pipes placed in one trench? Joint Water wants it to get bid out with alternate to see if there is enough money to do it. Lots of work on Joint Water part if they can get it done in the timeline.

Discussed there are three different plans for water intake. Commissioner Sherek discussed option two is the best option. Vertical turbines on barge. Design location more compatible than what we have now.

Moved by Commissioner Niemi, supported by Commissioner Larson to approve Option Two Vertical Turbines on Floating Barge for Water Intake at Lake Mine. Motion carried.

Moved by Commissioner Sherek to adjourn meeting at 10:08 AM.

Dave Sherek, President

Attest:

Jeff Jacobson, City Administrator

***Revenue Summary**

FUND	Description	2019 YTD Budget	November 2019 Amt	2019 YTD Amt	YTD Balance	% of YTD Budget
101	GENERAL FUND	\$1,525,557.00	\$6,410.17	\$1,140,746.27	\$384,810.73	74.78%
201	ECONOMIC DEV. - REVOLVIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
202	TAX INCREMENT SPECIAL RE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
212	4TH STREET CAPITAL PROJE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
301	GENERAL DEBT SERVICE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
302	General Debt Service bond	\$0.00	\$0.00	\$4,421,763.45	-\$4,421,763.45	0.00%
303	Temporary Utility bonds	\$0.00	\$0.00	\$6,769,000.00	-\$6,769,000.00	0.00%
376	TAX INCREMENT DEBT SERVI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
401	GENERAL CAPITAL PROJECT	\$0.00	\$16,550.00	\$622,347.51	-\$622,347.51	0.00%
402	RESIDENCE CLUB CAPITAL P	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
403	7TH & 8TH CAPITAL PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	WATER FUND	\$360,000.00	\$0.00	\$422,679.23	-\$62,679.23	117.41%
601	ELECTRIC FUND	\$680,000.00	\$2,853.55	\$630,638.66	\$49,361.34	92.74%
602	SEWER FUND	\$280,000.00	\$0.00	\$310,852.73	-\$30,852.73	111.02%
603	REFUSE (GARBAGE) FUND	\$145,000.00	\$0.00	\$113,909.47	\$31,090.53	78.56%
604	STORMWATER SYSTEM	\$35,000.00	\$0.00	\$33,526.15	\$1,473.85	95.79%
608	AMBULANCE FUND	\$90,000.00	\$3,378.66	\$77,131.21	\$12,868.79	85.70%
700	ENTERPRISE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
871	JEREDA AGENCY	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
901	FIXED ASSETS FUND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
902	GENERAL LONG-TERM DEBT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$3,115,557.00	\$29,192.38	\$14,542,594.68	\$11,427,037.68	466.77%

***Expenditure Summary**

FUND	Description	2019 YTD Budget	November 2019 Amt	2019 YTD Amt	Enc Current	YTD Balance	% YTD Budget
101	GENERAL FUND	\$1,239,757.00	\$105,628.94	\$1,814,252.07	\$0.00	-\$574,495.07	146.34%
201	ECONOMIC DEV. - REVOLVIN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
202	TAX INCREMENT SPECIAL RE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
212	4TH STREET CAPITAL PROJE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
301	GENERAL DEBT SERVICE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
302	General Debt Service bond	\$0.00	\$0.00	\$4,396,763.45	\$0.00	-\$4,396,763.45	0.00%
303	Temporary Utility bonds	\$0.00	\$0.00	\$6,986,000.00	\$0.00	-\$6,986,000.00	0.00%
304	TIF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
376	TAX INCREMENT DEBT SERVI	\$0.00	\$0.00	\$17,420.00	\$0.00	-\$17,420.00	0.00%
401	GENERAL CAPITAL PROJECT	\$0.00	\$7,350.00	\$822,003.85	\$0.00	-\$822,003.85	0.00%
402	RESIDENCE CLUB CAPITAL P	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
404	ANNEXATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	WATER FUND	\$349,224.00	\$41,844.67	\$680,045.44	\$0.00	-\$330,821.44	194.73%
601	ELECTRIC FUND	\$663,952.00	\$50,355.54	\$681,762.47	\$0.00	-\$17,810.47	102.68%
602	SEWER FUND	\$250,167.00	\$2,819.14	\$413,230.24	\$0.00	-\$163,063.24	165.18%
603	REFUSE (GARBAGE) FUND	\$115,813.00	\$8,685.17	\$148,563.77	\$0.00	-\$32,750.77	128.28%
604	STORMWATER SYSTEM	\$35,000.00	\$0.00	\$0.00	\$0.00	\$35,000.00	0.00%
608	AMBULANCE FUND	\$97,034.00	\$1,189.29	\$69,451.31	\$0.00	\$27,582.69	71.57%
700	ENTERPRISE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
871	JEREDA AGENCY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
901	FIXED ASSETS FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
902	GENERAL LONG-TERM DEBT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$2,750,947.00	\$217,872.75	\$16,029,492.60	\$0.00	\$13,278,545.60	582.69%

CITY OF BIWABIK BUILDING INSPECTIONS

TO: Mayor and City Council
FROM: Douglas Whitney, Building Official
SUBJECT: December 2019 Permit Activity
DATE: December 31, 2019

ACTIVITY

The new dwellings projects are moving forward and soon to be occupied.

The New dwelling at 6565 Voyageurs Trail has flooring almost done, with plumbing to follow.

The New dwelling at 6497 Voyageurs Trail is done, with plumbing and mechanical work to be done by January 2, 2020

The new garage at 209 6th Ave N is completed.

The New dwelling at 6127 Voyageurs Trail is waiting for some finish work and plumbing inspections.

DLI continues adoption of the 2018 I-Codes

DLI continues to submit the 2018 I-Codes, with amendments, for review by the Office of Administrative Hearings (OAH). The following 2018 I-codes have been approved for adoption:

• International Building Code, • International Residential Code, • International Existing Building Code, • commercial provisions of the International Energy Conservation Code, and • International Fire Code. Updates to the administrative provisions of the Minnesota State Building Code and the Minnesota Accessibility Code have also been approved.

DLI will submit for approval the adoption of the 2018 editions of the International Mechanical Code and International Fuel Gas Code, with amendments, and an update to the code for elevators and related devices. All I-codes with amendments will be effective March 31, 2020.

The Building Code Department Insurance Rating Review

Recent Building Code Effectiveness Grading Schedule (BCEGS®). Building code enforcement departments evaluated by ISO in the State of Minnesota are not retaining their BCEGS Classifications as part of the current review cycle. This is due to jurisdictions in the State of Minnesota not being eligible for full credit for the current state building code.

ISO is aware that the State of Minnesota Construction Codes and Licensing Division has filed a notice of intent to adopt more current statewide codes effective March 31, 2020. As was discussed during your field survey, the resulting Classifications for Becklin, Whitney Consulting Engineering are being held pending the new adoption to ensure they reflect the updated codes. Please be aware that a delay in the adoption of the proposed codes beyond the March 31, 2020 date may result in publication of the less favorable classification. BCEGS Classification is a factor in property insurance rates.

Doug Whitney 612-598-4993 DWhit10351@aol.com

***Check Summary Register©**

December 2019

	Name	Check Date	Check Amt
11001	City Checking		
Paid Chk# 015536	ADAMS, LOREN T.	12/6/2019	\$1,503.10
Paid Chk# 015537	Bradach, Steven	12/6/2019	\$138.52
Paid Chk# 015538	JACOBSON, JEFFERY M.	12/6/2019	\$2,157.27
Paid Chk# 015539	JOHNSON, BENJAMIN	12/6/2019	\$1,121.56
Paid Chk# 015540	Kovatovich, Robert	12/6/2019	\$138.52
Paid Chk# 015541	LARSON, JACK	12/6/2019	\$138.52
Paid Chk# 015542	Mackey, Mindy	12/6/2019	\$138.52
Paid Chk# 015543	MACKEY, SHANNON R.	12/6/2019	\$1,526.95
Paid Chk# 015544	MAKI, SHERRY A	12/6/2019	\$1,287.61
Paid Chk# 015545	NIEMI, TIM	12/6/2019	\$138.52
Paid Chk# 015546	PELTO, KEITH V.	12/6/2019	\$1,420.63
Paid Chk# 015547	Senarighi, Peter	12/6/2019	\$138.52
Paid Chk# 015548	SHEREK, DAVID	12/6/2019	\$184.70
Paid Chk# 015549	SKUBIC, PAUL R.	12/6/2019	\$1,338.26
Paid Chk# 015550	WEIKUM, JAMES M.	12/6/2019	\$184.70
	Total Checks		\$11,555.90

FILTER: None

*Check Summary Register©

December 2019

Name	Check Date	Check Amt	
11001 City Checking			
Paid Chk# 126238 AFLAC	12/6/2019	\$110.14	November 2019
Paid Chk# 126239 ALL SLOPES ROOFING, LLC	12/6/2019	\$24,818.50	Roofing
Paid Chk# 126240 AT & T MOBILITY	12/6/2019	\$342.66	Group 5
Paid Chk# 126241 BISS LOCK, INC.	12/6/2019	\$125.00	Fixed front door lock
Paid Chk# 126242 BOUND TREE MEDICAL, LLC	12/6/2019	\$668.94	Stethoscope doublesided
Paid Chk# 126243 BUILDING RESCUE LLC	12/6/2019	\$8,135.10	East Range Joint powers water
Paid Chk# 126244 CENTRAL PENSION FUND	12/6/2019	\$1,536.00	November 2019
Paid Chk# 126245 CENTURYLINK	12/6/2019	\$858.00	865-6705
Paid Chk# 126246 D & D BEVERAGE	12/6/2019	\$43.40	City Hall
Paid Chk# 126247 DIANE KRUEGER-PIRNAT, CPA	12/6/2019	\$750.00	Aug 2018-December 2018
Paid Chk# 126248 EDWARDS OIL, INC	12/6/2019	\$326.74	2B1140
Paid Chk# 126249 GOPHER STATE ONE CALL	12/6/2019	\$10.80	Tickets
Paid Chk# 126250 ITRON, INC.	12/6/2019	\$982.68	MVRS up to 2500
Paid Chk# 126251 MEDIACOM	12/6/2019	\$133.18	City hall
Paid Chk# 126252 MESABI EAST SCHOOLS - ISD 2	12/6/2019	\$5,833.34	East Range community agree 6/1
Paid Chk# 126253 MINNESOTA CHILD SUPPORT	12/6/2019	\$279.64	0015095764
Paid Chk# 126254 MINNESOTA CHILD SUPPORT	12/6/2019	\$257.96	0014541988
Paid Chk# 126255 MINNESOTA LIFE INSURANCE C	12/6/2019	\$57.40	Jacobson
Paid Chk# 126256 NEOFUNDS BY NEOPOST	12/6/2019	\$500.00	postage
Paid Chk# 126257 PEOPLESERVICE INC.	12/6/2019	\$12,300.00	Sewer services Dec 2019
Paid Chk# 126258 PORTABLE JOHN	12/6/2019	\$46.50	Skating rink
Paid Chk# 126259 QUALITY FLOW SYSTEMS, INC.	12/6/2019	\$4,231.00	Install of new cell unit for V
Paid Chk# 126260 ROGERS ONLINE	12/6/2019	\$3,073.40	NAS issues/Banyon failure Shan
Paid Chk# 126261 SCHINDLER ELEVATOR CORP.	12/6/2019	\$878.79	Quarterly billing 12/1/19 - 2/
Paid Chk# 126262 SEH	12/6/2019	\$1,210.00	Main St Utilities
Paid Chk# 126263 SEH	12/6/2019	\$8,340.53	City Wide phase 4
Paid Chk# 126264 SEH	12/6/2019	\$3,021.60	City engineering
Paid Chk# 126265 SHAWN CALLAHAN	12/6/2019	\$75.00	Heat pump
Paid Chk# 126266 STATE OF MINNESOTA	12/6/2019	\$1,132.00	4th Quarter 2019
Paid Chk# 126267 KGM CONTRACTORS	12/10/2019	\$108,749.29	pay estimate 7
	Total Checks	\$188,827.59	

FILTER: None

***Check Summary Register©**

December 2019

Name	Check Date	Check Amt
11001 City Checking		
Paid Chk# 015551 ADAMS, LOREN T.	12/20/2019	\$1,779.45
Paid Chk# 015552 Berg, Austin	12/20/2019	\$87.73
Paid Chk# 015553 BERG, DAN R	12/20/2019	\$184.70
Paid Chk# 015554 BERKNES, ROY A.	12/20/2019	\$773.76
Paid Chk# 015555 Christianson-Petersen, Joshua	12/20/2019	\$13.85
Paid Chk# 015556 EGAN, ASHLEE	12/20/2019	\$281.67
Paid Chk# 015557 FALLOS, KAYLEE	12/20/2019	\$13.85
Paid Chk# 015558 HALL, MARIA	12/20/2019	\$379.26
Paid Chk# 015559 Hill, Kevin B.	12/20/2019	\$27.70
Paid Chk# 015560 JACOBSON, JEFFERY M.	12/20/2019	\$2,157.27
Paid Chk# 015561 JOHNSON, BENJAMIN	12/20/2019	\$1,155.85
Paid Chk# 015562 KOLLER, JODIE A	12/20/2019	\$41.56
Paid Chk# 015563 Lahti, Jason	12/20/2019	\$13.85
Paid Chk# 015564 LARSON, JUANITA	12/20/2019	\$60.82
Paid Chk# 015565 Larson, Scott M	12/20/2019	\$13.85
Paid Chk# 015566 LECHEVALIER, PAMELA	12/20/2019	\$535.63
Paid Chk# 015567 Lehman, Bryan E.	12/20/2019	\$138.52
Paid Chk# 015568 MACKKEY, DANIEL J.	12/20/2019	\$691.11
Paid Chk# 015569 MACKKEY, SHANNON R.	12/20/2019	\$1,526.95
Paid Chk# 015570 MAISH, TAMMY	12/20/2019	\$55.41
Paid Chk# 015571 MAKI, SHERRY A	12/20/2019	\$1,287.61
Paid Chk# 015572 Panyan, Jeremy	12/20/2019	\$13.85
Paid Chk# 015573 PELTO, KEITH V.	12/20/2019	\$1,455.63
Paid Chk# 015574 PETERSON, ROBERT S	12/20/2019	\$73.88
Paid Chk# 015575 RAGER, ZACHARY M	12/20/2019	\$69.26
Paid Chk# 015576 SKUBIC, PAUL R.	12/20/2019	\$1,370.31
Total Checks		\$14,203.33

FILTER: None

***Check Summary Register©**

December 2019

Name	Check Date	Check Amt	
11001 City Checking			
Paid Chk# 126268	AFLAC	12/20/2019	\$110.14 Mackey/Maki
Paid Chk# 126269	ALLETE POWER SYSTEMS	12/20/2019	\$13,387.00 Monthly dist/svc chg & mntc
Paid Chk# 126270	AMERICAN BANK OF THE NORT	12/20/2019	\$1,146.23 PA. Speaker for pavilion
Paid Chk# 126271	AMERIPRIDE SERVICES	12/20/2019	\$128.91 Pavilion
Paid Chk# 126272	AMPTEK	12/20/2019	\$3,889.94 Water plant exhaust fans
Paid Chk# 126273	AURORA CARQUEST	12/20/2019	\$59.96 Prepare for trailer heater
Paid Chk# 126274	BECKLIN & WHITNEY CONSULTI	12/20/2019	\$722.45 Oct-Nov 2019
Paid Chk# 126275	BLUE CROSS BLUE SHIELD OF	12/20/2019	\$5,279.48 January 2020
Paid Chk# 126276	BPU	12/20/2019	\$3,420.75 water
Paid Chk# 126277	BRADACH LUMBER	12/20/2019	\$12.99 Flex tape white
Paid Chk# 126278	BRYAN LEHMAN	12/20/2019	\$100.00 Energy star
Paid Chk# 126279	CENTURYLINK	12/20/2019	\$51.54 218 D47-1006
Paid Chk# 126280	D & D BEVERAGE	12/20/2019	\$19.35 Public works garage
Paid Chk# 126281	EAST RANGE SHOPPER	12/20/2019	\$29.75 rink attendant
Paid Chk# 126282	EXCEL BUSINESS SYSTEMS	12/20/2019	\$538.05 monthly lease amount/copies
Paid Chk# 126283	EXPERT T BILLING	12/20/2019	\$114.00 November 2019
Paid Chk# 126284	HOYT LAKES FIRE DEPT AMBUL	12/20/2019	\$800.00 11/14 & 11/16 ALS transfers
Paid Chk# 126285	I.U.O.E. LOCAL 49 FRINGE BENE	12/20/2019	\$6,308.00 401362 HRA
Paid Chk# 126286	IUOE LOCAL 49	12/20/2019	\$140.00 December 2019
Paid Chk# 126287	L & M SUPPLY	12/20/2019	\$217.58 Hydraulic coupling, LED stopli
Paid Chk# 126288	LAW OFFICES OF LARRY C. MIN	12/20/2019	\$2,200.00 December 2019
Paid Chk# 126289	LIFE SECURITY AND CONTROL	12/20/2019	\$240.00 Security system monitoring
Paid Chk# 126290	MEDIACOM	12/20/2019	\$396.80 Waterplant
Paid Chk# 126291	MINNESOTA CHILD SUPPORT	12/20/2019	\$279.64 0015095764
Paid Chk# 126292	MINNESOTA CHILD SUPPORT	12/20/2019	\$257.96 0014541988
Paid Chk# 126293	MINNESOTA DEPT OF COMMER	12/20/2019	\$39.69 FY 2020 indirect assessment
Paid Chk# 126294	MINNESOTA ENERGY	12/20/2019	\$2,907.91 33 RR Loc Rd
Paid Chk# 126295	MINNESOTA POWER	12/20/2019	\$39,967.26 5607100000
Paid Chk# 126296	MINNESOTA POWER	12/20/2019	\$2,965.93 3458020000
Paid Chk# 126297	NORTHERN BUSINESS PRODUC	12/20/2019	\$73.66 command hooks, boxes, legal pa
Paid Chk# 126298	NORTHLAND REALTY, LLC	12/20/2019	\$45.85 Overpayment on final account
Paid Chk# 126299	PACE ANALYTICAL SERVICES	12/20/2019	\$519.50 potable water
Paid Chk# 126300	PEOPLESERVICE INC.	12/20/2019	\$11,740.00 Water services Jan 2020
Paid Chk# 126301	PQS PIT & QUARRY SUPPLIES I	12/20/2019	\$1,380.77 grader chains
Paid Chk# 126302	408-PRAXAIR DISTRIBUTION INC	12/20/2019	\$354.43 71757810
Paid Chk# 126303	QUALITY FLOW SYSTEMS, INC.	12/20/2019	\$443.00 cable rack with install
Paid Chk# 126304	SEH	12/20/2019	\$8,912.63 City Wide street phase 4
Paid Chk# 126305	SERVICE SOLUTIONS, INC.	12/20/2019	\$206.00 December 2019
Paid Chk# 126306	SPEEDEE	12/20/2019	\$15.60 oncall shipment
Paid Chk# 126307	ST. LOUIS COUNTY AUDITOR	12/20/2019	\$10,572.50 4th Quarter service fees
Paid Chk# 126308	TOMAHAWK FORD	12/20/2019	\$8,307.63 commercial pickup
Paid Chk# 126309	UNITED TRUCK BODY CO. INC.	12/20/2019	\$493.95 plow cutting blades
Paid Chk# 126310	USA BLUE BOOK	12/20/2019	\$470.73 hach fluoride/dpd/acrylic enam
Paid Chk# 126311	VERIZON	12/20/2019	\$1.18 480526289-00001
Paid Chk# 126312	VIRGINIA FIRE & AMBULANCE	12/20/2019	\$400.00 Intercept svcs 11/23/2019
Paid Chk# 126313	LEAGUE OF MINNESOTA CITIES	12/20/2019	\$1,214.00 Membership dues 2019-2020
Paid Chk# 126314	Ron Peterson	12/20/2019	\$1,000.00 November 2019
Paid Chk# 126315	DON STEFFES	12/27/2019	\$300.00 Nov water reads
Paid Chk# 126316	PQS PIT & QUARRY SUPPLIES I	12/27/2019	\$736.03 Chains - l/o from invoice 19-4
		Total Checks	\$132,918.77

FILTER: None

EAST RANGE JOINT POWERS BOARD
City/Town Government Center
Aurora, MN 55705

MEETING MINUTES
November 26, 2019

The Regular Meeting of the East Range Joint Powers Board was called to order by Chairman Chris Vreeland on Tuesday, November 26, 2019 at 9:02 AM, in the City/Town Government Center.

ROLL CALL

Present: Chris Vreeland, Ed Kippley, Becky Lammi and Jim Weikum

Also Present: Dan Popp, Talicia Honkola, Tony Sarago, Gregg Allen, Laurel March, Amanda Vuicich, Karl Schuettler and Cherie Grams

Absent: Doug Gregor

Minutes

IT WAS MOVED BY JIM WEIKUM, SUPPORTED BY ED KIPPLEY TO APPROVE THE MINUTES OF THE REGULAR MEETING OF OCTOBER 22nd. UNANIMOUSLY CARRIED.

Presentation – Gregg Allen provided an update on the ME Athletic Complex. Spring will complete ball fields and track. Fencing is currently being installed, press box and sound system are complete and dug outs will be built by the Ind. Tech class. Planning phase for the concession stand and extension on bleachers.

ERJPB Funds

The Board received status reports on the ERJPB account balances as of November 30, 2019.

Hi-Fi Savings	\$ 7,290.16
ERJPB Checking	155,819.23
Storefront	<u>61,535.56</u>
TOTAL	\$ 224,644.95

IT WAS MOVED BY ED KIPPLEY, SUPPORTED BY BECKY LAMMI TO APPROVE THE FINANCIAL REPORTS AS WRITTEN. UNANIMOUSLY CARRIED.

Storefront Account

\$61,500 available. Northspan will review procedures and options.

Bills and Payroll

IT WAS MOVED BY JIM WEIKUM, SUPPORTED BY ED KIPPLEY TO APPROVE THE BILLS AND PAYROLL, AS AUDITED IN THE AMOUNT OF \$16,169.09. UNANIMOUSLY CARRIED.

Board Structure and Policies

Draft versions of ERJPB By-Laws, Cooperative Agreement and Northspan Regional Partnership Code of Ethics were provided for review. No questions or comments.

Staff Activity Report/Project Update

- a. Northspan Report (see attached)
 - i. Blandin Broadband – 2nd round of project grant applications will be accepted through January; LTE joint feasibility study funds are being raised and consultant interviews will be conducted, meeting scheduled for Nov. 25 and Dec. 16; BR & E businesses visits ongoing; childcare and recreation/trail development are other areas of work.
- b. ER Joint Water Project – Building Rescue invoice in the amount of \$8,135.10.

IT WAS MOVED BY ED KIPPLEY, SUPPORTED BY JIM WEIKUM TO APPROVE THE PAYMENT OF THE INVOICE IN THE TOTAL AMOUNT OF \$8,135.10. UNANIMOUSLY CARRIED.

Board Member Updates/Community Projects

Aurora

- Land acquisition underway for joint water project
- Drainage issues to be addressed in the spring

Biwabik

- MnDOT meetings held for planning stages for Main Street road work
- Final assessment approved after lengthy process
- Weihnachtfest celebration to be held December 7

Hoyt Lakes

- Arena 50th Anniversary celebration being planned for November 28-30
- Mayors met with Rep. Lislegard regarding trails
- The Library has a free food pantry – encourage other communities to participate

Town of White

- Planning stages for spring road work – Fed grants being looked at
- Busy snowplowing season has begun

Other Business Resolution to apply for and accept IRRR funds for trail study.

IT WAS MOVED BY BECKY LAMMI, SUPPORTED BY ED KIPPLEY TO APPROVE THE RESOLUTION FOR IRRR GRANT FUNDS. UNANIMOUSLY CARRIED.

Resolution to support City of Virginia's Brownfield Assessment grant application.

IT WAS MOVED BY JIM WEIKUM, SUPPORTED BY ED KIPPLEY TO APPROVE THE RESOLUTION SUPPORTING THE APPLICATION. UNANIMOUSLY CARRIED.

Next Meeting 9:00 AM, Tuesday, December 17, 2019 in the City/Town Government Center.

IT WAS MOVED BY JIM WEIKUM, SUPPORTED BY ED KIPPLEY TO ADJOURN THE MEETING AT 9:37 AM.

ATTEST:

APPROVED:

EAST RANGE JOINT POWERS BOARD

Monthly Northspan Consultant Report

December 2019

STRATEGIC ACTION PLAN

Northspan continues to complete the scope of work outlined in the strategic action plan. We'd like to revisit priorities and the vision/mission of the ERJPB in the Winter of 2020.

COMMUNITY PRIORITIES

Blandin Broadband Communities Program

Four projects in the first round of the BBC program have been funded and are in process:

- Portable training lab for technology training (Sue Sowers & various educational partners) - \$17,050
- ERJPB website (ERJPB staff) - \$10,565
- Business retention and expansion visits (ERJPB staff) - \$17,640
- Free wi-fi expansion in public locations in the communities (Pete Senarighi) - \$3,255

The second round of applications for projects is now open and we have extended the original deadline January 1, 2020 to gather more projects. To date, ERJPB has received two proposals:

- Technology, robotics, and STEM training (libraries)
- Wifi on four buses (Mesabi East School District)

We also anticipate two additional applications from the school district and one from the East Range Police Department. We have encouraged steering committee members to share the application widely, and application forms are now available for download at <https://erjpb.com/broadband/>. Additional volunteers are still welcome. A poll for a January meeting date to review applications was sent to the steering committee and we will select a date shortly.

Work continues in planning for a joint feasibility study between the East Range, Laurentian, and Tower broadband groups. A meeting to finalize the RFP was held on December 16 and we will now send it to potential consultants. The group has raised \$58,500 to date, and some outreach continues with the school district, businesses, and other neighboring townships in search of additional funding. The Blandin Foundation has approved the application with up to \$75,000 of local match.

Child Care

Work surrounding building a business case for child care needs on the East Range ramped up this month. Staff created and continues to edit a master Community Solutions Action Plan document detailing the following topics:

- Child Care Partnership Group – who has been engaged in the past and who to reach out to moving forward
- Demand analysis
- Existing child care resources
- Survey
- Comparison of facility types
- Partnership opportunities
- Site & Building analysis
- Workforce availability

EAST RANGE JOINT POWERS BOARD

Monthly Northspan Consultant Report

December 2019

- Training pipeline
- Funding sources

This will be used to engage interested potential providers, businesses, developers, and others who are working to address the child care shortage. We hope to begin community group meetings in the coming months, as well as continuing to assist those who are interested in becoming a provider. The next meeting to review the Action Plan has been set for January 15th.

Staff also attended a meeting of the Duluth Partnership on Child Care group where we heard from the owner of the Virginia drop-in daycare center regarding the challenges and successes of starting her business, as well as discussing the results of a child care survey of local businesses the Duluth group recently completed.

Recreation and Trail Development

Northspan continues to work with Barr Engineering on trail mapping and planning on the East Range in coordination with ARDC and Iron Range Tourism. Our pre-application with the DIRRR Regional Trails grant program was accepted and we are working toward a full application in January for trail planning & community engagement and Pete Kero from Barr will attend this month's meeting to present on work to date and next steps.

Infrastructure

Northspan remains available to assist communities with grant applications.

Housing

Northspan will begin exploring the East Range housing market in greater depth in early 2020.

Community Identity & Marketing, Brownfields, and Culture/Arts/Tourism

We encourage all ERJPB communities to consider potential sites for a future brownfields grant. The Iron Range Brownfields Coalition has applied for a new round of funding and will learn if it has been awarded in May or June 2020.

Both the Shelter Grant of \$50,000 to the Hoyt Lakes Chamber and the Electronic Sign grant of \$20,000 to the City of Hoyt Lakes were approved by the DIRRR, both of which we drafted for the communities to form and submit. Also see trails update.

Downtown/Main Street

Northspan will share its updated proposal for planned reuse of the ERJPB loan fund at the January meeting to further advance our concept. We are also collecting input on potential uses for the remaining storefront funds during our BRE visits.

Workforce

Contact Stephanie Skraba at stephanie@northforce.org for more information on NORTHFORCE, the Northland's regional talent portal.

EAST RANGE JOINT POWERS BOARD

Monthly Northspan Consultant Report

December 2019

BUSINESS RETENTION & EXPANSION VISITS

Northspan has completed 22 of 30 planned BRE visits and is in the process of scheduling additional visits. We intend to complete them by mid-January.

Our questionnaire includes a business overview section that mirrors the Minnesota Chamber's Grow Minnesota! survey, a series of Northspan-developed questions about the community, and a series of questions on broadband service designed in tandem with the Blandin Broadband Communities program. We will enter all information we collect in the Grow Minnesota! database to help inform the Chamber's work to analyze the state's business climate and explore common trends. We will provide a full report when these visits are complete.

ERJPB WEBSITE

Check it out! Don't forget, the site includes a page on the Blandin Broadband Communities program (with updates on deadlines and events).

ERJPB POLICIES AND PROCESSES

The board approved updated bylaws, policies, processes, and the code of ethics at its November meeting.

ADDITIONAL EAST RANGE BUSINESS MEETINGS AND CORRESPONDENCE

- Continued discussion with a business on business valuation and succession services following a BRE visit in November.
- Have now worked or continue to work with 14 local business in search of assistance and financing options.

PARTNERSHIPS

Laurentian Vision Partnership

LVP's next meeting is set for January 29th and will be used to begin the FY2021-2025 Strategic Planning sessions.

East Range CAP (MP & PolyMet)

The East Range CAP met at 4:00pm on Thursday, December 12th at the Ski Chalet at Giants Ridge in Biwabik. The meeting focused on MP's 2020 – 2035 Integrated Resource Planning (IRP) and the Baseload Retirement Study (BLRT) as ordered by the Minnesota Public Utilities Commission (MPUC). As you may know, the MPUC has directed MP to undertake a more expansive customer, key stakeholders and public outreach engagement process. This was the third of such meetings and is an important role for East Range CAP to be a key part of. Joining us was Julie Pierce, Vice President of Strategy and Planning, MP. Julie and Jennifer Peterson, Manager of Regulatory Strategy and Policy, are leading an internal team responsible for service area outreach and plan and study development.

Laskin Energy Park Marketing Team – Northspan is working to secure a contract with DIRRR to complete the Laskin Energy Park application.

EAST RANGE JOINT POWERS BOARD
Monthly Northspan Consultant Report
December 2019

Biwabik Shovel Ready Team – Northspan is working to secure a contract with DIRRR to continue work on this application.

IREA – IREA has established the following meeting dates for 2020:

- February 26
- June 17
- September 23
- November 18

All meetings will take place at DIRRR in Eveleth. Whitney Ridlon of DIRRR has been named President of IREA for 2020. Northspan continues to hold a position on the IREA board.

EDAM – The EDAM winter conference will take place in Bloomington January 22-24. Northspan will attend.

Northland Connection – Upgrades to the Northland Connection website, including its property database that includes available commercial properties on the East Range, will be delivered later this week. Northspan staff has also been contacting representatives of all properties in the system for updates on property listings.

APEX – The APEX Annual Board Meeting will be held on January 30th.

OTHER MEETINGS & COMMUNICATIONS

Rural Economic Development (RED) Group Forum – No update.

Arrowhead Growth Alliance – No update.

State Wood Initiative Team – ERJPB serves as the fiscal agent for these workshops.

Other local wood collaborative efforts - No update.

Recharge the Range Committees - No update.

MN Marketing Partnership – MMP met in Coon Rapids on December 5. Highlights included:

- An update on the Minnesota Trade Office from Executive Director Gabrielle Gerbaud
- DEED is working with the Dept. of Agriculture on some food entrepreneurship and ag-related tradeshows
- The usual summary of DEED events and tradeshows
- Dues go up to \$700 in 2020 (this change was anticipated)
- DEED will be re-posting a new description of the Director of Business Development position formerly held by Jeff Rossate after not filling it the first time it was posted. We did not receive many details on this process.
- Instead of creating a magazine-style publication as in the past, DEED will instead welcome partner participation in a more robust digital ad campaign in 2020.
- Talent recruitment will be a priority in 2020. In addition to (and often in conjunction with) Fam Tour events and tradeshows, DEED will host “Minnesota Mingles” in select cities for people with Minnesota roots/ties. The target demographic is Minnesota natives aged 25-35.



community
advisory
panel

East Range

Regular Monthly Meeting

Date: October 10, 2019 | 4:00 P.M.

Location: The Ski Chalet at Giants Ridge

Meeting Objective

At this month's East Range CAP meeting our agenda will focus on the development and evolution of "Electric Vehicles" (EV) technology and what the future has in store for this transportation alternative. Joining us will be Paul Helstrom, Customer Programs and Services Representative and Jon Sullivan, also a Customer Programs and Services Representative. They are part of the inhouse team developing expertise in this growing EV technology. They will share an overview of the history of the technology, how it's advanced and what's driven those advancements, and what the outlook could be as the market and science addresses the benefits and barriers of electric transportation. They will also share MN Powers engagement with this technology trend and how the State of Minnesota is involved as well. This should be an informative introduction to EV technology and how it's shaping up as changes continue to quickly evolve.

As a follow-up to last month's meeting and member interest, Elissa Hansen, President and CEO of the Northspan Group and consultant to the East Range Joint Powers Board (ERJPB) will share more details on the high-speed broadband initiative underway for the East Range and a brief ERJPB and Laskin Energy Park Marketing Team monthly update.

Finally, we will have our usual updates by Jodi Piekarski, Manager – Operations Business – Laskin Energy Center and Rapids Energy Center on things happening at Laskin and elsewhere in the company, and by Brad Moore, Executive Vice President, Environmental and Governmental Affairs and LaTisha Gietzen, Director of Public and Community Affairs on recent developments at PolyMet. We will conclude our meeting with your updates for the area. A round table discussion is encouraged with our presenters.

Meeting Notes

I. Call to Order and Introductions

Randy Lasky, CAP Facilitator, called the business meeting to order, thanked Bruce Richardson, Brad Moore and LaTisha Gietzen of the PolyMet Team for the great tour and orientation held last month and then welcomed everyone and had members and guests introduce themselves. He introduced our two presenters from MN Power - Paul Helstrom, Customer Programs and Services Representative Sr. and Jon Sullivan, also a Customer Programs and Services Representative. Guests included Brad Moore, Executive Vice President, Environmental and Governmental Affairs for PolyMet and Jim Plummer, IRRR.



II. Review Meeting Agenda, Team Agreement and Last Meeting Summary

Randy briefly reviewed the meeting agenda and expected outcomes, materials in the agenda packet and provided an opportunity for additions or changes. There were no changes to the agenda.

Members received a written summary of the September 12th meeting in their packet. Randy briefly went over the September highlights which included a special bus mine site tour and orientation by the PolyMet Team. We heard monthly updates on MP activities and the Laskin Energy Center from Jodi Piekarski Manager – Operations Business – Laskin Energy Center and Rapids Energy Center and Arik Forsman, Regional Representative for MP and from Elissa Hansen, President and CEO of the Northspan Group and consultant to the East Range Joint Powers Board (ERJPB) covering the Laskin Energy Park Marketing Team and ERJPB. There were no changes or additions to the meeting summary. An electronic version will be emailed following this meeting.

III. Overview of the Development and Evolution of “Electric Vehicles” (EV) Technology and What the Future has Instore for this Transportation Alternative

Randy introduced Paul Helstrom, Customer Programs and Services Representative and Jon Sullivan, Customer Programs and Services Representative for MP. He shared a brief bio for both presenters who are members of a cross functional team established by MP to address this technology. They shared and co-presented a PowerPoint presentation providing an overview of electric vehicles (EVs), the benefits and barriers to EV adoption, and MP’s EV Strategy. Also discussed were the EVs and charging capacity in Northeast Minnesota and presenters brought along a vehicle for members to see in the parking lot following the conclusion of the meeting.

The following are highlights and group questions and discussion points. The presentation will be distributed electronically after the meeting:

- Began with an overview of a Plug-in EV, history of their development and a forecast of EVs on the road in 2018 with a forecast in use projected through 2030. Shared in detail the three types of EVs and their similarities and differences and charging needs and options. This included the All Electric Vehicle (EVs) which is fully electric motor and drive train with a battery and is charged off the grid; Plug-in Hybrid EV (PHEV) which has a battery powered electric motor with grid supplied electricity with gasoline backup; and the Hybrid Electric Vehicle (HEV) which has a gas engine and an electric motor that compliments the gas engine that regenerates supplemental electricity and is not plugged-in.
- Explained the opportunity for transportation electrification such as being cleaner than gas engines, uses less than half the fuel costs and the growth in the technology adoption curve with 18.7 million vehicles and buses to be on the road in 2030. Questions focused on weather challenges, use of fuel cells and electric hydrogen charging vs. fueling stations, use of copper in vehicles and batteries, weather challenges, travel ranges and rural use.
- Described different charging options for both public stations and at home capabilities, range of these three types and charging needs and addressed a number of member questions on these details.

- Highlighted a brief history of the EVs development and evolution which began with the first commercial EV in the US in 1889, with major range limitations and decline in production and interest until the 1990's with environmental policy changes which spurred interest and investment and in 2000 the first Toyota Prius and Tesla vehicles were produced and purchased by consumers. In 2018 there was an estimated 1 million electric vehicles on the road which is projected to accelerate significantly to over 18 million vehicles by 2030.
- Globally electric vehicles are being embraced. Shared a partial list of countries announcing the banning internal combustion engines (ICE) both gasoline and diesel or just diesel with target dates for compliance within the next decade or by 2040. The list is growing. Here in the US GM just closed an ICE line and transitioned into electric hybrid or plug-in vehicles and self-driving technology, and Volkswagen, Ford and Amazon are making major multi-million-dollar investments in the technology.
- Shared details and answered numerous member questions on EV charging technology and the different levels of both AC Level One and Two and DC Fast Charging capabilities. Questions on battery technologies and warranties and costs, cost to retrofit residences, incentives to purchase electric and costs compared to gasoline, range and locations of charging stations in the region and state/urban and rural (Map was shared on this) and what might we expect in the future given growth projections shared.
- This evolved into more discussion of the benefits and barriers and more questions on peak and non-peak rates for use, lack of public charging stations and issues for rural areas, environmental implications and economic benefits to consumers, cold weather impact on batteries and range, rebates and incentives, energy storage and storage in residential garages, and a host of other similar questions.
- Shared how electric utilities are positioning to address the external pressures and policy mandates in place or anticipated and what their role needs to be and when. Three stages of evolution were highlighted, and MP's engagement was reviewed. MP focus areas for 2019 were explained with engagement with the MPUC in play.
- Explained the charging situations and challenges in our region and phased development map for different types of charging stations and corridors of infrastructure buildout. Went on to highlight the use of Volkswagen Settlement funds that are being targeted by the State for build out grants and incentives. Over \$6 billion was awarded to MN with \$2 billion targeted for charging system buildout.
- Described how MP is contributing to build out of charging stations by donating level two charging stations to 20 public host sites throughout the MP service area. Customers will be able to apply soon, and the criteria requirements were highlighted. Addressed several questions on the costs and commitments forthcoming.
- Described in detail with actual billing examples of how demand charges are handled for EV stations today with an example of a station in Hinckley as well as a commercial charging rate proposal and objectives for fleet and public charging stations. MP is looking into a three-year pilot program to develop fast charging capabilities.
- Concluded with a roundtable discussion focused on number of vehicles in MN today, policies to encourage public officials to get involved, the impact of these vehicles on emergency services and ability to respond to accidents and the implications of batteries etc., use of solar arrays for charging, use of more rebates and tax credits to encourage accelerated adoption of cars and charging stations, the level and interest for new private investment in this different infrastructure, how technology could change things as interest grows, impact on State gas tax policy discussions and fee's needed to pay for roads and bridges, and education efforts and what MP will be doing in their planning.

- Reminded members to stop outside after the meeting if they want to see one of the MP vehicles they drove to this meeting and learn more.

Randy thanked Paul and Jon for bringing this topic to the group and for the robust interaction and engagement by everyone today. And called out the members for their great questions, concerns and interest expressed in helping to address these challenges. The PowerPoint presentation will be sent out electronically. If you have questions, please reach out to Paul or Jon.

IV. Broadband Communities Progress on the East Range

Randy introduced Karl Schuettler, Research Director and consultant for the Northspan Group and member of the staff team supporting the ERJPB. Karl shared a PowerPoint presentation which follows up on the brief broadband project overview shared by Elissa Hansen at last month's meeting.

The following are highlights and group questions and discussion points. The presentation will be distributed electronically after the meeting:

- Described the community goals and focus of the project and the grant funds provided to demonstrate immediate benefits to the community and generate interest in this work, as well as complete a feasibility study to assess what service and technology is in place now, and what is needed to expand high speed broadband capacity and capability to connect households and businesses with the internet.
- Explained the partners that are involved in the overall project including ERJPB, Laurentian Chamber and Tower Broadband Groups on the feasibility work and Mesabi East and PC's for People who are helping distribute 50 computers provided by Blandin as part of the project.
- ERJPB is working on preparing an RFP for a two-phased feasibility study for broadband connectivity and is getting ready to do another round of broadband applications for specific community projects. Went over in some detail the Feasibility Study Group Partnership and funding development to raise 50% of the total funding project cost of \$150,000 for this work. Both MP and PolyMet have contributed funding donations for this work and over \$58,000 has been committed by area sources to-date. This study will be instrumental in positioning the area for the build out of high-speed broadband to the premise as well as highlight other related needs desired by the communities in the area.
- Went over the community grants from the first round which included funding of a portable training lab at the libraries, development of the ERJPB web site and inclusion of info on broadband efforts, offering free Wi-Fi in public locations, and accelerated area business retention and expansion onsite visits to a targeted 30 businesses on the East Range. Each of these activities were explained in detail in terms of grant award, what it will accomplish and the status.
- Concluded by asking CAP members to reach out to community members to help with ideas for more community grant projects and to get the word out on what's happening. Asked that we encourage and direct folks to the ERJPB web site. The grant application is online with an October 31st deadline. Anyone needing assistance should reach out to Northspan staff. Several questions were addressed on the application process and details, and positive comments shared on the progress being made and the partnerships developed.

Randy thanked Karl for bringing this more detailed broadband project update to the group and for the progress being made since the Blandin/IRRR grant application in the fall of 2018.

V. PolyMet Update

Randy welcomed back Brad Moore, Executive Vice President, Environmental and Governmental Affairs to provide this month's PolyMet update. Brad shared a PowerPoint presentation that covered continuing staff hiring and expansion with four new hires expected by the end of the year; litigation activity in process and recent filings and appeals; permits involved in the litigation process; a financing development update; Glencore review visit last month and their role in management of the project; review of the level of project investment made to-date; and described the growing interest in mine site visits by a number of interests including high school group tours. Brad said he has been spending 2-3 days a week in the area as the Environmental Management System is being developed and continued testing is being done. Addressed questions on all of these topics.

Randy thanked Brad for this timely and informative update. The PowerPoint will not be sent out electronically following the meeting. Direct any follow-up questions to Brad Moore or LaTisha Gietzen.

VI. Laskin Energy Center and MP Update

Randy called on Jodi Piekarski, Manager – Operations Business – Laskin Energy Center and Rapids Energy Center to provide a brief update. She shared that there have been no generation dispatches over the past month and no other major developments at Laskin. She went on to report that there is a hearing coming up on October 28-29 in Superior WI by the Wisconsin Public Utilities Commission to hear comments on the Proposed Nemadji Trail Energy Center (NTEC) Project. The MN Public Utilities Commission (MPUC) has already approved the project Certificate of Need. However, Wisconsin is involved because the project is proposed to be constructed in Superior and involves a partnership with Dairyland Cooperative which serves areas in Wisconsin. Jodi concluded by explaining that MP would be filing a rate case request with the MPUC on November 1st. More details to follow on that and the 2020 Integrated Resource Planning work that is getting underway and will involve the East Range CAP as part of an expanded outreach effort.

Randy thanked Jodi for the timely updates. Any other questions should be directed to Jodi.

VII. Laskin Energy Center Marketing Team and ERJPB Update

Randy called again on Karl Schuettler to provide a brief update on the Marketing Team and other ERJPB activities. Karl reported that State certification of the Laskin Energy Park as "Shovel Ready" is going well. Work is currently underway to update ERJPB policies and procedures and business retention and expansion visits are going well, on schedule, and should be wrapping up in the next couple of months with some results to be shared when appropriate. Randy thanked Karl for this additional update. Questions should be directed to Karl Schuettler or Elissa Hansen at Northspan.

VIII. Community Updates

- Steve Giorgi reported that he is an active member appointed to serve on the Governor's Task Force on Broadband. This relationship has kept the Range up to date on funding and other developments and reminded members of the detailed information RAMS is maintaining on its web site. He also commented on a recent visit to Spring Creek, a Range manufacturing business that was recently purchased by Duluth Pack in Duluth. He described the company and the new focus and hopefully an expansion into the kayak markets similar to the innovations they were known for in the canoe market niche. They have approached SCI about making some items including float arms for kayaks and other things.
- Mayor Chris Vreeland announced the upcoming 50th anniversary of the Hoyt Lakes Arena on Thanksgiving weekend at the site. Congressman Stauber and Senator Tomassoni are planning to attend. It will be open to the public.
- Mark Skelton commented on the new Mesabi East High School Stadium that was opened for a football game on Friday night. Great turnout and nice to see the work that has been done. They still have work going on but is progressing well. He suggested that we have Superintendent and East Range CAP member, Gregg Allen provide another update on the project and financial situation at a future CAP meeting.

IX. Next Meeting Agenda Topic – MP Integrated Resource Plan and Baseload Retirement Study

X. Next Meeting Date and Location

The next meeting of the East Range CAP will be held on Thursday, November 14th, at 4:00pm at the Ski Chalet at Giants Ridge.

XI. Critique and Adjournment

There being no other business, the meeting was adjourned at 6:15pm with members asked to complete their meeting evaluation form and identify any future topics of interest.

Respectively submitted,

Randy Lasky | Facilitator | Lasky Consulting
Cell: 218.591.9450 | rlaskyconsulting@outlook.com

Meeting Participants

CAP Members

<input checked="" type="checkbox"/>	Laura	Ackman	Essentia Health – Aurora Clinic	<input checked="" type="checkbox"/>	Becky	Lammi	City of Aurora
<input checked="" type="checkbox"/>	Gregg	Allen	Mesabi East School District	<input type="checkbox"/>	Mark	Lorenz	Mesabi Nugget
<input checked="" type="checkbox"/>	Curt	Anttila	Community Representative	<input type="checkbox"/>	Ann	Niesen	Superior National Forest
<input checked="" type="checkbox"/>	Peter	Clevenstine	MN DNR	<input checked="" type="checkbox"/>	Dan	Popp	City of Hoyt Lakes
<input checked="" type="checkbox"/>	Steve	Giorgi	RAMS	<input type="checkbox"/>	Jon	Skelton	Town of White
<input checked="" type="checkbox"/>	Doug	Gregor	City of Aurora	<input checked="" type="checkbox"/>	Mark	Skelton	Citizen Representative
<input type="checkbox"/>	Elissa	Hansen	ERJPB	<input checked="" type="checkbox"/>	Matt	Uhan	Bank of Gilbert
<input checked="" type="checkbox"/>	Brian	Hiti	IRRR	<input checked="" type="checkbox"/>	Chris	Vreeland	City of Hoyt Lakes
<input type="checkbox"/>	Dan	Janisch	Janisch Realty	<input checked="" type="checkbox"/>	Jim	Weikum	City of Biwabik
<input checked="" type="checkbox"/>	Lance	Johnson	Amptek Contractors	<input type="checkbox"/>	Andrea	Zupancich	City of Babbitt
<input type="checkbox"/>	Jodi	Knaus	Town of White	<input checked="" type="checkbox"/>	Mike	Geisdorf	MN Power/Citizen Rep

Alternates/Guests

<input type="checkbox"/>	Vicki	Hagberg	Hibbing Chamber	<input type="checkbox"/>	Lindsey	Luke	IRRRB
<input type="checkbox"/>	Spencer	Igo	Rep. Stauber's Office	<input type="checkbox"/>	Mark	Phillips	IRRRB
<input type="checkbox"/>	Cherie	Grams	ERJPB	<input checked="" type="checkbox"/>	Jim	Plummer	IRRRB
<input type="checkbox"/>	Jerry	Sinner	Stern Companies, Inc. (SCI)	<input type="checkbox"/>	Karl	Schuettler	ERJPB/Northspan
<input type="checkbox"/>	Jeff	Jacobson	City of Biwabik	<input type="checkbox"/>	Ida	Rukavina	Sen. Klobuchar's Office
<input type="checkbox"/>	Linda	Johnson	IRRR	<input checked="" type="checkbox"/>	Karl	Schuettler	Northspan

PolyMet Staff

<input checked="" type="checkbox"/>	LaTisha	Gietzen	PolyMet Mining	<input checked="" type="checkbox"/>	Brad	Moore	PolyMet Mining
<input type="checkbox"/>	Jon	Cherry	PolyMet Mining	<input checked="" type="checkbox"/>	Bruce	Richardson	PolyMet Mining

Minnesota Power Staff

<input type="checkbox"/>	Arik	Forsman	Minnesota Power	<input checked="" type="checkbox"/>	Jodi	Piekarski	Minnesota Power
<input checked="" type="checkbox"/>	John	Sullivan	Minnesota Power	<input type="checkbox"/>	Jason	Norberg	Minnesota Power
<input checked="" type="checkbox"/>	Paul	Helstrom	Minnesota Power	<input type="checkbox"/>			

Mayor's Report to the City Council

November-December 2019

I would like to express my thanks not only to the City Council but to the many citizens who attended and participated in our series of hearings and meetings this Fall to discuss and review the special assessments resulting from Biwabik's multi-year infrastructure project. While the new streets are a huge improvement, the most important aspect of the project was the work *underneath* our city streets and alleys where we replaced water and sewer structures that in most cases were several decades old. Had the work not be completed, Biwabik's taxpayers would have been faced with hundreds of thousands of dollars of repairs year after year.

Our city's "makeover" is not yet complete. On November 21, staff from the Minnesota Department of Transportation (MnDOT) met with a group of local officials and citizens and provided an overview of their plans for the resurfacing and/reconstructing that portion of Minnesota Highway 135 that serves as Biwabik's Main Street. That work will span two summers, 2020 and 2021. The City will try to schedule a public meeting with MnDOT staff in the near future. The general outline of the scheduled work will have the Summer 2020 work consist of resurfacing Highway 135 on the west side of town from the former County Road 715 to 1st Avenue North, and on the east side of town from the general area of the campground entrance to 7th Avenue North. Then the following summer the remainder of our Main Street will see major excavation and reconstruction, including replacement of more of our aging water and sewer infrastructure that is located beneath Main Street. While we should expect some inconvenience, as a community we should also remain committed to supporting our Main Street businesses during the two construction seasons. On December 19, City Administrator Jacobson and I attended the board meeting of the Iron Range Resources & Rehabilitation Agency where their board approved a grant of \$250,000 toward Biwabik's Main Street reconstruction. We are working with our legislators and Agency officials to secure a second grant in 2020 since we are facing a two-year construction project. Efforts will be made to identify additional funding sources. A special thanks to Senator Tomassoni and Representative Lislegard for their unflinching support of the City of Biwabik.

As if our city hasn't been dug-up enough, work is proceeding with installing a pipeline that will connect Biwabik's water treatment plant with our future water source at Lake Mine near Pineville. Mining activity near Biwabik will soon

necessitate a new water source. Expect more details in the months ahead, but this project has been discussed and planned for quite a few years.

City Councilors are aware that this past summer I had the honor of being elected to the Board of Directors for the League of Minnesota Cities. While I try to represent Biwabik and other Iron Range cities, I try to represent all Minnesota cities. This is a very opportune time to be on the League's board as it is highly likely that the Minnesota Legislature will be taking a closer look at the funding formula for the Local Government Aid (LGA) formula. Such reviews only take place every ten years or so. As we know only too well in Biwabik, the current LGA formula has not served our city very well. Even with a major funding restoration made during the 2019 Legislative session, Biwabik saw only a modest increase that didn't even come close to "restoring" the tens of thousands of dollars we've lost in LGA funding in recent years. The League of Minnesota Cities will be a major player in the discussions surrounding the LGA formula, and I will advocate for changes that "stop the bleeding" for our community and others. The League's board meets monthly in Saint Paul.

In October, Governor Tim Walz appointed me to his 15-member Task Force on Broadband. I am already a member of the Blandin Broadband Strategy Board, so I will be knee-deep in broadband issues for the next few years. Broadband is such a critical issue for our community and our region, not just for leveling the economic development playing field, but also for quality of life issues from health care, education, and workforce development. The communities here on the East Range have banded together to seek ways to improve broadband with the help of Iron Range Broadband Communities grant from the Blandin Foundation and Iron Range Resources & Rehabilitation. In the weeks ahead, an effort will be made to survey area residents about their interest in improved (and affordable!) broadband services, as well as developing a comprehensive inventory of any existing broadband and Internet services. The stronger the participation from our communities, the louder the message will be to potential service providers! On December 3, Councilor Senarighi, Administrator Jacobson, and I met with staff from the Northeast Service Cooperative to discuss the possibility of ensuring that when Biwabik's Main Street is being excavated the next two summers that we explore every option for installing conduit beneath the street that in the future could contain fiber optic cable that could be used to improve connection to Biwabik's business and residences.

I continue to represent Biwabik at the monthly meetings of the East Range Joint Powers Board. There is no question that our communities are stronger when we

work together. The Board has contracted with the Northspan Group to find ways to enhance economic and community development. One of the emerging priorities for the Joint Powers Board will be deeper involvement in various efforts to enhance all types of trails across the East Range. Biwabik continues to work staff from Northspan to secure “shovel ready” designation for Biwabik’s railroad spur area, which would create an opportunity to work with staff at the Iron Range Resources & Rehabilitation Agency on economic development in our community.

On November 27, I had the opportunity attend one of the periodic meetings that the Range Association of Municipalities and Schools (RAMS) holds for area mayors. This is an excellent opportunity to connect with local officials from across the Iron Range, and the November meeting included a presentation on an initiative called Respect Minnesota, a statewide initiative dedicated to “honoring and respecting other people and their opinions, especially in the midst of a disagreement.” I hope to learn more about this encouraging program in the weeks ahead. Our region is so fortunate to have an organization like RAMS that represents and speaks for our entire region, but also provides a forum for communities to learn from each other and work together.

As 2019 draws to a close, I would like to express my thanks to our city councilors Peter Senarighi, Chipper Kovatovich, Mindy Mackey, and Steve Bradach. Working alongside these individuals I am able to appreciate how deeply they care about our city and to see firsthand the time and effort they put into their positions. 2020 will be another busy year in Biwabik!

*Jim Weikum, Mayor
December 31, 2019*



Ambulance Run Data Report
 Biwabik Fire Department Ambulance
 From 12/01/19 To 12/31/19
 Total Number of Runs Based on Search Criteria: 10

Runs by City

City	# of Runs	% of Runs
BIWABIK	7	70.00%
GILBERT	3	30.00%
Unknown	0	0.00%
Total	10	100%

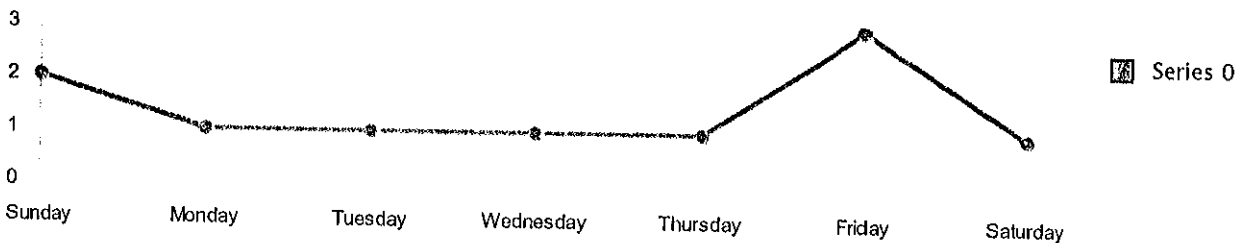
Runs by County

County	# of Runs	% of Runs
SAINT LOUIS	8	80.00%
St. Louis	2	20.00%
Unknown	0	0.00%
Total	10	100%

Times of Call

Time Period	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Total	Percentage
0000 - 0300	0	0	0	0	0	1	0	1	10.00%
0300 - 0600	0	0	0	0	0	0	0	0	0.00%
0600 - 0900	0	0	0	0	0	0	0	0	0.00%
0900 - 1200	1	0	0	0	0	0	0	1	10.00%
1200 - 1500	0	0	0	0	0	0	1	2	20.00%
1500 - 1800	1	0	1	1	0	1	0	4	40.00%
1800 - 2100	0	1	0	0	0	0	0	1	10.00%
2100 - 2400	0	0	0	0	1	0	0	1	10.00%
Unknown	0	0	0	0	0	1	0	1	10.00%
Total	2	1	1	1	1	3	1	10	100%

Call Volume by Day of Week



Call Volume by Hour of Day



Runs by Provider Impression

Provider Impression	# of Times	% of Times
Back Pain (Non-Traumatic)	1	10.00%
Behavioral / Psychiatric Disorder	1	10.00%
Chest Pain/Discomfort	2	20.00%
Diabetic Hyperglycemia	1	10.00%
Other Illness / Injury	1	10.00%
Pain	1	10.00%
Seizure	1	10.00%
Traumatic Injury	1	10.00%
Weakness	1	10.00%
Unknown	0	0.00%
Total	10	100%

Runs by Response Disposition

Response Disposition	# of Times	% of Times
Treated, Transported by EMS (BLS)	10	100.00%
Unknown	0	0.00%
Total	10	100%

Runs by Responso Request

Response Request	# of Times	% of Times
Response (Scene)	10	100.00%
Unknown	0	0.00%
Total	10	100%

Runs by Dispatch Reason

Dispatch Reason	# of Times	% of Times
Chest Pain	2	20.00%
Convulsions / Seizure	1	10.00%
Diabetic Problem	1	10.00%
Fall Victim	2	20.00%
Pain	1	10.00%
Psychiatric Problems	1	10.00%
Stroke/CVA	1	10.00%
Traumatic Injury	1	10.00%
Unknown	0	0.00%
Total	10	100%

Runs by Cause of Injury

Cause of Injury	# of Runs	% of Runs
Motor Vehicle Traffic Crash	1	10.00%
Unknown	9	90.00%
Total	10	100%

Procedure Administered

Procedure Name	#	%
Blood Glucose Analysis	1	10.00%
Extrication	1	10.00%
None	9	90.00%

Medication Administered

Medication Name	#	%
Nitroglycerin	1	10.00%
Oxygen	1	10.00%
None	8	80.00%

Past Medical History

Medical History	#	%

Average Run Mileage

To Scene		Miles	# of Runs	% of Runs
		0 - 5	8	80.00%
		6 - 10	1	10.00%
		11 - 15	1	10.00%
		16 - 20	0	0.00%
		> 20	0	0.00%
		Unknown	0	0.00%
		Total	10	100%

To Destination		Miles	# of Runs	% of Runs
		0 - 5	1	10.00%
		6 - 10	7	70.00%
		11 - 15	2	20.00%
		16 - 20	0	0.00%
		> 20	0	0.00%
		Unknown	0	0.00%
		Total	10	100%

Average Run Mileage

To Scene	3
To Destination	8
Total	11

Range of Mileage: Lowest = 0 and Highest = 12.9

Average Run Times

Enroute (Responding - Unit Notified Dispatched)

Minutes	# of Runs	% of Runs
0 - 1	0	0.00%
2 - 3	1	10.00%
4 - 5	0	0.00%
> 5	8	80.00%
Unknown	1	10.00%
Total	10	100%

Response Time (Arrive Scene - Enroute)

Minutes	# of Runs	% of Runs
0 - 5	5	50.00%
6 - 10	3	30.00%
11 - 15	0	0.00%
> 15	1	10.00%
Unknown	1	10.00%
Total	10	100%

Scene Time (Depart Scene - Arrive Scene)

Minutes	# of Runs	% of Runs
0 - 10	1	10.00%
11 - 20	3	30.00%
21 - 30	3	30.00%
> 30	1	10.00%
Unknown	2	20.00%
Total	10	100%

Transport Time (Arrive Hospital - Depart Scene)

Minutes	# of Runs	% of Runs
0 - 5	0	0.00%
6 - 10	4	40.00%
11 - 15	3	30.00%
> 15	1	10.00%
Unknown	2	20.00%
Total	10	100%

Hospital Time (Depart Hospital - Arrive Hospital)

Minutes	# of Runs	% of Runs
0 - 5	1	10.00%
6 - 10	0	0.00%
11 - 15	3	30.00%
> 15	4	40.00%
Unknown	2	20.00%
Total	10	100%

Average Run Times

Enroute	00:08:00
To Scene	00:05:20
At Scene	00:21:20
To Destination	00:12:00
Back in Service	00:22:45
Total	01:09:25

Range of Times: Lowest = 0 and Highest = 45

Runs by Primary Role of Unit

Primary Role of Unit	# of Times	% of Times
BLS Ground Transport	10	100.00%
Unknown	0	0.00%
Total	10	100%

Runs by Primary Symptom

Primary Symptom	# of Runs	% of Runs
Unknown	10	100.00%
Total	10	100%

Runs by Location Type

Location Type	# of Runs	% of Runs
Health Care Facility (clinic, hospital, nursing home)	1	10.00%
Home/Residence	6	60.00%
Place of Recreation or Sport	1	10.00%
Residential Institution (assisted living, jail/prison)	1	10.00%
Street or Highway	1	10.00%

Unknown	0	0.00%
Total	10	100%

Response Mode to Scene

Response Mode to Scene	# of Times	% of Times
Lights and Sirens	3	30.00%
No Lights and Sirens	6	60.00%
Not Applicable	1	10.00%
Unknown	0	0.00%
Total	10	100%

Transport Mode from Scene

Transport Mode from Scene	# of Times	% of Times
Lights and Sirens	3	30.00%
No Lights or Sirens	7	70.00%
Unknown	0	0.00%
Total	10	100%

Dispatch Delay

Dispatch Delay	#	%
None	10	100.00%

Response Delay

Response Delay	#	%
None	10	100.00%

Barriers to Patient Care

Barriers to Patient Care	#	%
None	10	100.00%

Scene Delay

Scene Delay	#	%
None	10	100.00%

Transport Delay

Transport Delay	#	%
Unknown/None	10	100.00%

Runs by Gender

Gender	# of Patients	% of Runs
Female	6	60.00%
Male	4	40.00%
Unknown	0	0.00%
Total	10	100%

Runs by Ethnicity

Ethnicity	# of Patients	% of Runs
Unknown	10	100.00%
Total	10	100%

Runs by Race

Race	# of Patients	% of Runs
Unknown	10	100.00%
Total	10	100%

Average Patient Age (based on Date of Birth)

Age	# of Runs	% of Runs
Less Than 1	0	0.00%
1 - 4	0	0.00%
5 - 9	0	0.00%
10 - 14	0	0.00%
15 - 19	0	0.00%
20 - 24	0	0.00%
25 - 34	1	10.00%
35 - 44	1	10.00%
45 - 54	1	10.00%
55 - 64	2	20.00%
65 - 74	3	30.00%
75 - 84	1	10.00%
85+	1	10.00%
Unknown	0	0.00%
Total	10	100%

Average Patient Age: 52

Transport Hospital

Destination	# of Runs	% of Runs
ESSENTIA HEALTH - NORTHERN PINES - AURORA	9	90.00%
NO LOAD / NO PATIENT	1	10.00%
No Destination	0	0.00%
Total	10	100%

Type of Destination

Destination Type	# of Runs	% of Runs
Air Ambulance	1	10.00%

Home	1	10.00%
Hospital	7	70.00%
Not Transported	1	10.00%
Unknown	0	0.00%
Total	10	100%

Destination Determination

Destination Determination	# of Runs	% of Runs
Closest Facility	8	80.00%
Other	1	10.00%
Patient / Family Choice	1	10.00%
Unknown	0	0.00%
Total	10	100%

Runs by Insurance Type with Service Level

Type	BLS	%	ALS1	%	ALS2	%	SCT	%	Other	%	Total	%
Insurance	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Medicaid	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Medicare	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Not Billed (for any reason)	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Other Government	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Self Pay	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Workers Compensation	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Not Applicable	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Not Recorded	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Not Reporting	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Not Known	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Not Available	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Unknown	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Total	0	0.00%	0	0.00%	0	0.00%	0	0.00%	10	100.00%	10	100%

Note: Category "Other" for Service Level includes calls with any other service levels such as Paramedic Intercept, Fixed Wing etc. and includes Not Applicable, Not Available and Not Known.

Search Criteria	
Dates	From 12/01/2019 To 12/31/2019 (mm/dd/yyyy)
Service	Biwabik Fire Department Ambulance
EMS Shift	All
Staff	All Active
Unit	All
Call Sign	All
Zone/District	All
Type of Service Requested	All
Patient Disposition	All
Provider Impression	All

Date: December 30, 2019

To: City of Biwabik

From: David Levelwind, Operator

O & M Report: November 2019

Water Operation & Maintenance

- November 1st - Potable water samples taken and sent off. I had to adjust a pressure switch on the #1 high service pump. It stopped logging hours for a few days. I reported it to Dave Rindal at the MDH. Roofers finished flashing the roof.
- November 3rd - Finished pumping and oiling the last three fire hydrants.
- November 4th - We had a power outage from 8-9:30 pm. I had the portable E-gen hooked up and the electricians on standby. Thankfully, we didn't need either, but it was a good test run for me.
- November 5th - We had our first frozen water line at the Depot Location. Met with John Thom from SEH to discuss the high turbidity back feeding into the plant.
- November 6th - Amptek finished wiring the star and mixer. The mixer has been online ever since.
- November 7th - Sent the disinfection and fluoride reports off to the MDH.
- November 11th - Installed a new maintenance tray for the TU5300 (entry point ntu meter). Installed new reagent in the CL17. Kevin Husen from Quality Flow helped me trouble shoot the high service pump fail alarms. Both are working now.
- November 13th - Insulated the alum feed line. Blew down both floc tanks. Cleaned and did maintenance on the effluent turbidity meter.
- November 14th - Installed lower flow rotameter gauges for the chlorine feed. Was 50 pounds per day, now it's 25 pounds. Got signed up to do the DNR water usage report.
- November 15th - Verified the main valves are open all the way for the 4th St. S. residents. Some of the houses have low pressure.



- November 18th - Filter turbidity started running high. In the .1 to .15 range. Turned out the flocculent was a little too thick. It's back on track now and has been running well.
- November 19th - TOC and alkalinity samples taken and sent off. Talked with Kerry Pylka from Lakehead about the barge hose. The guy who made the last one doesn't work for them anymore, so we had to start from ground zero. He put me in contact with Larry Wallin, who got it priced out and ordered. They are supposed to give us a start date soon. I talked with Jeff Emerson from Tonka about our filter media. He is supposed to get us a price on media replacement.
- November 20th - John Champa from Security & Control got the water plant alarm system back online. We had to repair some conduit that got damaged while the new roof was being installed. He still needs to hook up the cell service and roof hatches, but everything else is working. The code for the alarm is 0740.
- November 21st - Changed oil and air filters on the compressor. Installed the new SC200 controllers for the sand filters.
- November 22nd - Bought and install a new UPS for the SCADA system. Jim McCarter from Amptek helped me with this. I needed a new relay since there was never one installed there before.
- November 25th - Cleaned the influent turbidity meter. Made a mounting bracket for another mixer out at the barge. It's installed and working well. Now we have two mixers and three pumps to keep the ice away from the barge.

Wastewater Operation & Maintenance

- November 1st - Took samples from the ponds and Bog Creek.
- November 4th - Pond Observations, pH and DO measurements at the ponds and Bog Creek.
- November 5th - Mercury and weekly samples taken. Revise the August DMR and had resubmit the spill report from July 23rd.

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- November 6th - Stopped the final discharge of the year. Started insulating the manholes on the north end of Voyageurs. Found two manholes with water in them, I had Aqua Power suck them out. Luckily it was just ground water.
- November 7th - I pulled the flow meter out of Bog Creek. Hopefully this will make it last longer.
- November 11th - Kevin Husen from Quality Flow helped me get the North Creek high-level float alarm wired into the mission system. It's working good now.
- November 12th - Tested the high-level floats at Woodland #1 and #2. Woodland #2 high level alarm will need to be wired into the mission system as well. Installed new batteries at both stations. Finished insulating the Voyageurs manholes.
- November 13th - I installed a new battery and communications chip at the Ball Field lift station. I went through the entire system with a mission tech on the phone and we couldn't find anything that could be causing the communications fault?? It works intermittently now.
- November 14th - Checked oil, air filter, wiring, and belts on the generator at the main lift station. It runs once a month now.
- November 19th - I had to add more enzyme and bacteria to the Giants Ridge lift station. It's been going into float back-up mode a lot more lately. Seems like more grease is getting in. Installed a new wire rack on the Woodland #2 lift station with Quality Flow. The last one broke off in my hand while I was checking floats.
- November 20th - Cleaned out and patched holes on the Beach lift station.

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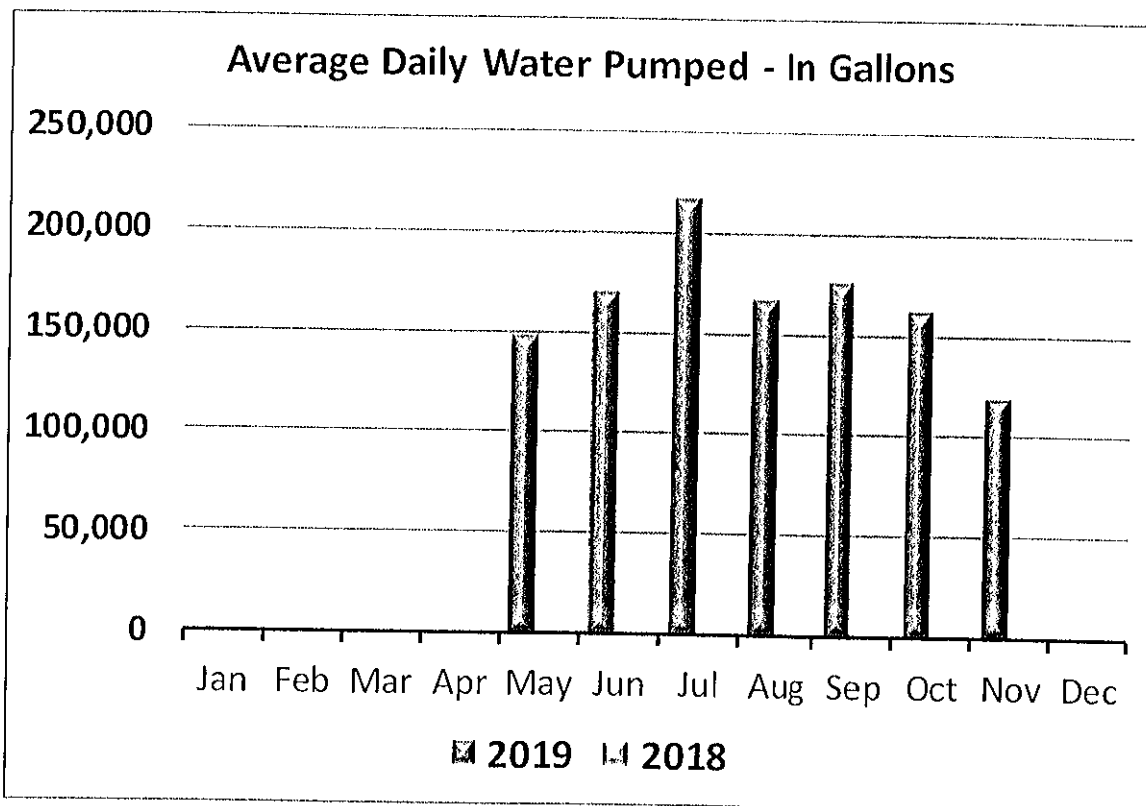
Water & Wastewater Professionals

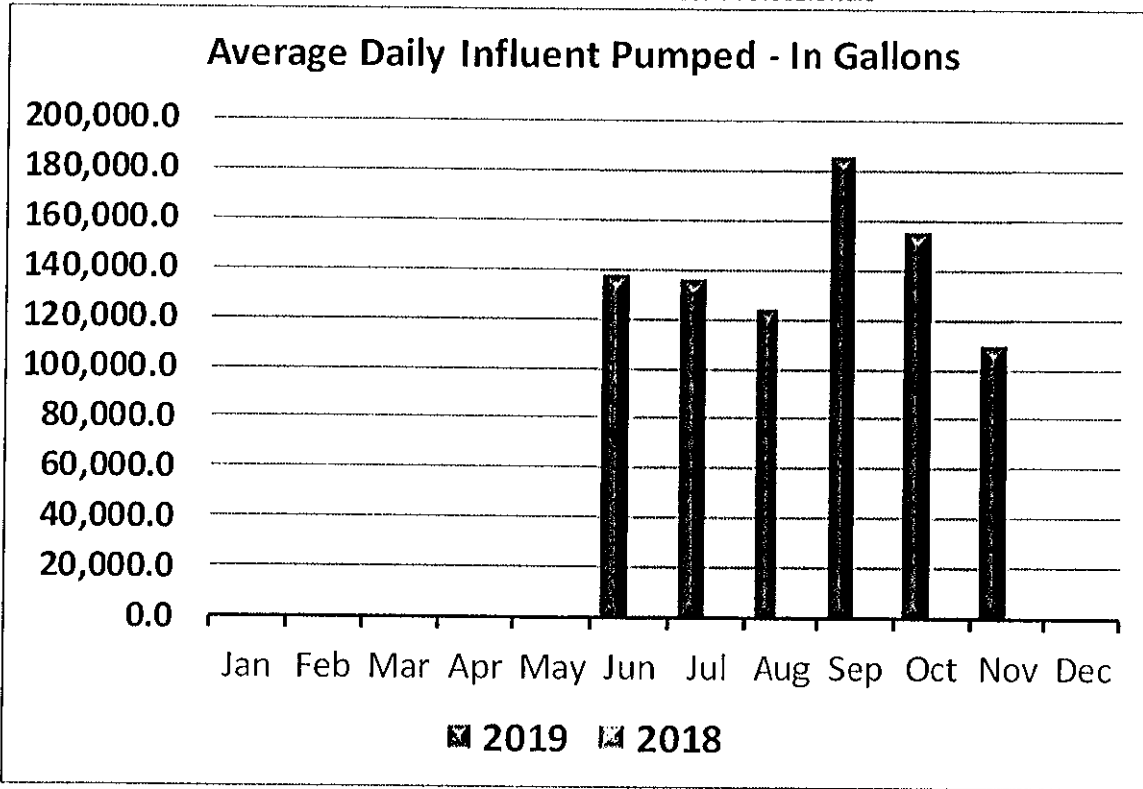
		November-19	October-19	November-18
Water				
Average Daily Pumped	gallons	119,000	162,000	0
Maximum Daily Pumped	gallons	175,000	400,000	0
Total Monthly Pumped	gallons	3,575,000	5,032,000	0
Average Daily Fluoride Conc.	mg/L	0.88	0.85	0.00
Fluoride used	gallons	9.75	14.00	0.00
Total Chlorine Residual	mg/L	1.16	1.19	0.00
Chlorine used	lbs	71.00	99.00	0.00
Polymer	gallons	125.00	154.00	0.00
Wastewater				
CBOD				
CBOD Influent	mg/L	0	0	0
CBOD Effluent	mg/L	<2.4	3	0
CBOD Effluent Permit Limit	mg/L	25	25	25
CBOD Effluent Loading	kg/day	0.00	0.00	0.00
CBOD Effluent Loading Permit Limit	kg/day	135.50	135.50	135.50
TSS				
TSS Influent	mg/L	0	0	0
TSS Effluent	mg/L	2	0	0
TSS Effluent Permit Limit	mg/L	45	45	45
TSS Effluent Loading	kg/day	0.00	0.00	0.00
TSS Effluent Loading Permit Limit	kg/day	243.80	243.80	243.80
Mercury				
Mercury, Total Influent	ng/L			
Mercury, Total Effluent	ng/L			
Phosphorus				
Phos Influent	mg/L	0	0	0
Phos Effluent	mg/L	<.10	1	0
Phos Effluent Loading	kg/day	0.00	0.00	0.00
Nitrogen Ammonia				
Nitrite Plus Nitrate, Total	mg/L	0.00	0.15	0.00
Nitrogen, Ammonia, Total	mg/L	0	0	0
Nitrogen, Kjeldahl, Total	mg/L	0.00	1.00	0.00
Fecal Coliform				
Fecal Effluent	ml	<2	10	0
Fecal Effluent Permit Limit	ml	200#/100ml	200#/100ml	200#/100ml
Dissolved Oxygen				
DO Effluent	mg/L	7.17	5.80	0.00
DO Effluent Permit Limit	mg/L	monitor only	monitor only	monitor only
Discharge to Wetland				
Total Monthly Intervention	gallons	0	0	0
Average Monthly	gallons	0	0	0
Total Monthly	gallons	3,440,000	11,999,000	0

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Discharge from Wetland				
Fecal Coliform	ml	4	16	0
Fecal Coliform Permit Limit	ml	200#/100ml	200#/100ml	200#/100ml
Monthly Average Flow	gallons	0	0	0
Monthly Total Flow	Gallons	0	0	0
Phos, Total	mg/L	<.10	<.1	0.00
Phos, Total Permit Limit	mg/L	1	1	1
Phos, Total kg/day	kg/day	0	0	0
Phos, Total kg/day Permit Limit	kg/day	6	6	6
Influent Flow				
Influent Monthly Average Flow	gallons	110,000	155,000	0
Influent Maximum Monthly Flow	gallons	214,000	290,000	0
Influent Total Monthly Flow	gallons	3,310,000	4,802,000	0
Precipitation Monthly Total	Inches	2	3	0
Contract True-Ups - Current Contract Year				
Item	Budgeted Amount	Amount Spent	% of Budget	% of Time
Chemical Budget	\$12,000.00	\$4,169.00	35%	50%
Maintenance Budget	\$5,500.00	\$3,846.00	70%	50%
Total	\$17,500.00	\$8,015.00	46%	50%





DATE: January 6, 2020

AGENDA ITEM: Public Hearing for Utility Rate Change

BACKGROUND: The attached, proposed utility rates were previously discussed by the City Council and PUC. Our City Charter requires a public hearing before utility rates can be increased.

The PUC will meet on Thursday to approve the Water, Streetlight and Sanitary Sewer Rates.

The Storm Sewer is a City enterprise fund, so the rate will be changed by resolution at the February Council Meeting.

ATTACHMENTS:

- A. Rate Table

2020 RATE INCREASES

	<u>Current</u>	<u>New</u>	<u>Current</u>	<u>New</u>	<u>Current</u>	<u>New</u>	<u>Current</u>	<u>New</u>
	<u>Res.</u>		<u>Comm.</u>		<u>Ind.</u>		<u>Multi</u>	
Water Charge	\$31.50	\$33.50	\$35.00	\$37.00	\$35.00	\$37.00	\$40.00	\$42.00
Sewer Charge	\$25.36	\$27.36	\$30.00	\$32.00	\$30.00	\$32.00	\$32.00	\$34.00
Street lights	\$9.00	\$10.00	\$12.00	\$13.00	\$12.00	\$13.00	\$9.00	\$10.00
Storm Sewer	\$4.50	\$6.50	\$8.55	\$10.55	\$9.00	\$11.00	\$6.75	\$8.75

DATE: January 6, 2020

AGENDA ITEM: Resolution 2020-37 to Set 2020 Wage for Full-Time Non-Union Employees

BACKGROUND: The final 2020 budget included funding for a 3% wage increase for the City Administrator, Deputy Clerk and Billing Clerk, but that needs to be finalized in a resolution setting the wage and benefit levels.

ATTACHMENTS:

A. Resolution 2020-37

COUNCIL RESOLUTION

Resolution No. 2020-37

City of Biwabik, Minnesota

RESOLUTION TO SET 2020 WAGE FOR FULL-TIME NON-UNION EMPLOYEES.

WHEREAS, the 2020 budget provides for the following wages for the referenced employees,

NOW THEREFORE, BE IT RESOLVED that the Biwabik City Council hereby approves wages in accordance with the following table:

City Administrator	\$86,102/yr
Deputy Clerk	\$23.90/hr
Utility Clerk	\$20.72/hr

BE IT FURTHER RESOLVED that the monthly premium for BlueCross/BlueShield Plan 653 will be fully covered by the employer, along with the deductible, which is to be deposited in to the appropriate VEBA account for each employee.

Adopted this 6th Day of January 2020

Jim Weikum, Mayor

Attest:

Jeff Jacobson, City Administrator

Moved by Councilor _____, supported by Councilor _____ that the above resolution be adopted:

Ayes:

Nays:

Adopted:

Approved:

DATE: January 6, 2020

AGENDA ITEM: Approval of Corrected 7th Pay Application for Phase 3 of the City-Wide Reconstruction

BACKGROUND: This pay application that was approved in November was not the correct final version. The version that was approved was for \$108,749.29. The correct pay application of \$122,439.39 has been double-checked by the City Engineer and is recommended for payment. The initial amount of \$108,749.29 has been paid to the contractor, so it is just the difference that is due.

ATTACHMENTS:

- A. Pay Application #7



Application for Payment
(Unit Price Contract)
No. 7 (FINAL) (REVISED)

Eng. Project No.: BIWAB 141619

Location: Biwabik, MN

Contractor <u>KGM Contractors</u>	Contract Date <u>May 15, 2018</u>
<u>9211 Hwy 53</u>	
<u>Angora, MN 55703</u>	Contract Amount <u>\$ 2,027,879.66</u>

Contract for City Wide Infrastructure Improvements Phase 3

Application Date 10/31/19

For Period Ending 9/7/19

Item No.	Item	Unit	Est. Quantity	Quantity to Date	Unit Price	Total Price
1	MOBILIZATION	LUMP SUM	1	<u>1</u>	\$86,000.00	<u>\$86,000.00</u>
2	MAINT & RESTORATION OF HAUL ROADS	LUMP SUM	1		1,000.00	
3	TRAFFIC CONTROL	LUMP SUM	1	<u>1</u>	11,500.00	<u>\$11,500.00</u>
4	BALE CHECK	EACH	72		8.75	
5	SILT FENCE, HEAVY DUTY	LIN FT	6950	<u>7027</u>	2.65	<u>\$18,621.55</u>
6	CLEARING	TREE	9	<u>9</u>	325.00	<u>\$2,925.00</u>
7	GRUBBING	TREE	25	<u>25</u>	325.00	<u>\$8,125.00</u>
8	REMOVE CURB & GUTTER	LIN FT	5592	<u>5592</u>	1.25	<u>\$6,990.00</u>
9	REMOVE SEWER PIPE (STORM)	LIN FT	2609	<u>2608</u>	10.00	<u>\$26,080.00</u>
10	REMOVE SEWER PIPE (SANITARY)	LIN FT	164	<u>164</u>	20.00	<u>\$3,280.00</u>
11	REMOVE WATER MAIN	LIN FT	192	<u>270</u>	20.00	<u>\$5,400.00</u>
12	REMOVE CONCRETE WALK	SQ YD	1154	<u>1154</u>	8.00	<u>\$9,232.00</u>
13	REMOVE CONCRETE DRIVEWAY PAVEMENT	SQ YD	1210	<u>1349</u>	12.00	<u>\$16,188.00</u>
14	REMOVE BITUMINOUS PAVEMENT (FULL DEPTH)	SQ YD	25487	<u>25743</u>	2.00	<u>\$51,486.00</u>
15	REMOVE MANHOLE (STORM)	EACH	9	<u>9</u>	600.00	<u>\$5,400.00</u>
16	REMOVE CATCH BASIN	EACH	17	<u>17</u>	600.00	<u>\$10,200.00</u>
17	REMOVE MANHOLE (SANITARY)	EACH	1	<u>1</u>	850.00	<u>\$850.00</u>
18	REMOVE GATE VALVE & BOX	EACH	1	<u>1</u>	1,300.00	<u>\$1,300.00</u>
19	REMOVE HYDRANT	EACH	2	<u>2</u>	2,150.00	<u>\$4,300.00</u>
20	REMOVE SIGN AND POST	EACH	53	<u>53</u>	31.50	<u>\$1,669.50</u>

Item No.	Item	Unit	Est. Quantity	Quantity to Date	Unit Price	Total Price
21	SAWING CONCRETE DRIVEWAY PAVEMENT	LIN FT	1245	<u>1266</u>	3.00	<u>\$3,798.00</u>
22	SAWING BITUMINOUS PAVEMENT	LIN FT	3276	<u>2354</u>	1.75	<u>\$4,119.50</u>
23	COMMON EXCAVATION (PQ)	CU YD	13310	<u>13930</u>	11.00	<u>\$153,230.00</u>
24	SELECT GRANULAR BORROW (CV)	CU YD	7375	<u>7245</u>	14.50	<u>\$105,052.50</u>
25	TOPSOIL BORROW (LV)	CU YD	2410	<u>2319</u>	25.00	<u>\$57,975.00</u>
26	GEOTEXTILE FABRIC TYPE IV	SQ YD	61.2		4.00	
27	GEOTEXTILE FABRIC TYPE V	SQ YD	24200	<u>22532</u>	2.50	<u>\$56,330.00</u>
28	AGGREGATE SURFACING (CV) CLASS 5	CU YD	48	<u>48</u>	38.00	<u>\$1,824.00</u>
29	AGGREGATE BASE PLACED CLASS 5	CU YD	6730	<u>6516</u>	21.75	<u>\$141,723.00</u>
30	BITUMINOUS MATERIAL FOR TACK COAT	GAL	940	<u>1170</u>	2.60	<u>\$3,042.00</u>
31	TYPE SP 9.5 BITUMINOUS WEARING COURSE MIXTURE (2,B)	TON	1865	<u>1741.38</u>	69.00	<u>\$120,155.22</u>
32	TYPE SP 12.5 BITUMINOUS WEARING COURSE MIXTURE (2,B)	TON	2385	<u>2550</u>	61.00	<u>\$155,550.00</u>
33	CONCRETE STAIRWAY	EACH	2	<u>3</u>	3,150.00	<u>\$9,450.00</u>
34	12" RC PIPE SEWER CLASS V	LIN FT	323	<u>325.5</u>	51.00	<u>\$16,600.50</u>
35	15" RC PIPE SEWER CLASS V	LIN FT	483	<u>485</u>	53.00	<u>\$25,705.00</u>
36	24" RC PIPE SEWER CLASS V	LIN FT	157	<u>86</u>	85.00	<u>\$7,310.00</u>
37	30" RC PIPE SEWER CLASS V	LIN FT	1119	<u>1106</u>	125.00	<u>\$138,250.00</u>
38	28" SPAN RC PIPE - ARCH SEWER CL V	LIN FT	353	<u>344</u>	110.00	<u>\$37,840.00</u>
39	36" SPAN RC PIPE - ARCH SEWER CL V	LIN FT	54	<u>53</u>	145.00	<u>\$7,685.00</u>
40	12" CMP CULVERT	LIN FT	50		48.00	
41	18" DUAL WALL HDPE CULVERT	LIN FT	140	<u>139</u>	46.00	<u>\$6,394.00</u>
42	24" RC PIPE APRON	EACH	2		2,150.00	
43	CONST DRAINAGE STRUCTURE DESIGN H	LIN FT	14.62	<u>14.62</u>	275.00	<u>\$4,020.50</u>
44	CONST DRAINAGE STRUCTURE DESIGN G	LIN FT	9.05	<u>9.1</u>	350.00	<u>\$3,167.50</u>
45	CONST DRAINAGE STRUCTURE DESIGN 48"-4020	LIN FT	61.26	<u>60.7</u>	425.00	<u>\$25,797.50</u>
46	CONST DRAINAGE STRUCTURE DESIGN 60"-4020	LIN FT	100.42	<u>100.42</u>	600.00	<u>\$60,252.00</u>
47	CONST DRAINAGE STRUCTURE DESIGN 72"-4020	LIN FT	16.57	<u>16.57</u>	800.00	<u>\$13,256.00</u>

Item No.	Item	Unit	Est. Quantity	Quantity to Date	Unit Price	Total Price
48	CASTING ASSEMBLIES, TYPE A-7	EACH	5	5	700.00	\$3,500.00
49	CASTING ASSEMBLIES, TYPE B-3	EACH	22	23	850.00	\$19,550.00
50	4" PERF PE PIPE DRAIN	LIN FT	4767	4712	7.50	\$35,340.00
51	4" PVC DRAINTILE CLEANOUT	EACH	23	13	400.00	\$5,200.00
52	CONNECT TO EXISTING DRAINAGE STRUCTURE	EACH	4	2	950.00	\$1,900.00
53	CONNECT TO EXISTING STORM SEWER	EACH	8	8	950.00	\$7,600.00
54	6" PVC SANITARY SEWER SERVICE, SDR 35	LIN FT	175	158	45.00	\$7,110.00
55	6" PVC SANITARY SEWER CLEANOUT	EACH	2	2	750.00	\$1,500.00
56	6"X6" WYE	EACH	1	1	700.00	\$700.00
57	TRACER WIRE BOX	EACH	3	2	275.00	\$550.00
58	CONNECT TO EXISTING SANITARY SEWER SERVICE	EACH	2	1	1,700.00	\$1,700.00
59	10" WATER MAIN - HDPE DIRECTIONAL DRILL	LIN FT	436	406.5	70.00	\$28,455.00
60	10" WATER MAIN - DUCT IRON CL 52	LIN FT	30	21.5	115.00	\$2,472.50
61	8" WATER MAIN - C-900 PVC	LIN FT	50	64.5	95.00	\$6,127.50
62	6" WATER MAIN - DUCT IRON CL 52	LIN FT	84	20.5	100.00	\$2,050.00
63	HYDRANT	EACH	1	1	5,800.00	\$5,800.00
64	10" GATE VALVE AND BOX	EACH	1		4,000.00	
65	8" GATE VALVE AND BOX	EACH	1	2	2,700.00	\$5,400.00
66	6" GATE VALVE AND BOX	EACH	1	1	2,300.00	\$2,300.00
67	CONNECT TO EXISTING WATER MAIN	EACH	9	10	2,000.00	\$20,000.00
68	CONNECT TO EXISTING WATER MAIN - WET TAP	EACH	1		6,250.00	
69	4" INSULATION	SQ YD	37	44.35	65.00	\$2,882.75
70	12" HYDRANT EXTENSION	EACH	1		1,100.00	
71	WATER MAIN FITTINGS	FOUN D	1066	1167	10.00	\$11,670.00
72	BOLLARD	EACH	8	8	630.00	\$5,040.00
73	4" CONCRETE WALK	SQ FT	4055	3944	5.81	\$22,914.64
74	6" CONCRETE WALK - PEDESTRIAN RAMP	SQ FT	500	386	6.77	\$2,613.22
75	TRUNCATED DOMES	SQ FT	60	60	42.00	\$2,520.00

Item No.	Item	Unit	Est. Quantity	Quantity to Date	Unit Price	Total Price
76	CONCRETE CURB & GUTTER, DESIGN S518	LIN FT	4900	<u>5124</u>	14.65	<u>\$75,066.60</u>
77	CONCRETE CURB & GUTTER, HAND POURED	LIN FT	263	<u>288</u>	29.40	<u>\$8,467.20</u>
78	7" CONCRETE VALLEY GUTTER	LIN FT	759	<u>780</u>	33.60	<u>\$26,208.00</u>
79	7" CONCRETE DRIVEWAY PAVEMENT	SQ YD	1448	<u>1539.2</u>	58.32	<u>\$89,766.14</u>
80	BITUMINOUS DRIVEWAY PAVEMENT	SQ YD	1041	<u>1191</u>	21.10	<u>\$25,130.10</u>
81	ADJUST FRAME & RING CASTING	EACH	7	<u>7</u>	300.00	<u>\$2,100.00</u>
82	ADJUST VALVE BOX	EACH	3	<u>1</u>	250.00	<u>\$250.00</u>
83	F&I SIGN PANELS TYPE STREET NAME	EACH	34	<u>43.27</u>	300.00	<u>\$12,981.00</u>
84	F&I SIGN PANELS TYPE R1-1	SQ FT	131.25	<u>131.25</u>	45.00	<u>\$5,906.25</u>
85	F&I SIGN PANELS TYPE R8-3a	SQ FT	3	<u>3</u>	95.00	<u>\$285.00</u>
86	F & I SIGN PANELS TYPE W14-1	SQ FT	4	<u>4</u>	55.00	<u>\$220.00</u>
87	SALVAGE AND REINSTALL SIGN	EACH	2	<u>1</u>	137.00	<u>\$137.00</u>
88	SALVAGE AND REINSTALL TYPE III BARRICADE	EACH	5	<u>4</u>	158.00	<u>\$632.00</u>
89	STORM DRAIN INLET PROTECTION	EACH	53	<u></u>	210.00	<u></u>
90	TEMPORARY ROCK CONSTRUCTION ENTRANCE	EACH	31	<u></u>	1,400.00	<u></u>
91	RANDOM RIPRAP CLASS III	CU YD	29.2	<u>8</u>	70.00	<u>\$560.00</u>
92	EROSION CONTROL BLANKET CATEGORY III	SQ YD	400	<u>300</u>	1.63	<u>\$489.00</u>
93	TEMPORARY SEEDING	ACRE LOIMP	4.48	<u></u>	650.00	<u></u>
94	WETLAND RESTORATION	SUM	1	<u></u>	2,000.00	<u></u>
95	HYDROSEEDING	ACRE	2.7	<u>3.4</u>	1,500.00	<u>\$5,100.00</u>
96	SODDING TYPE LAWN	SQ YD	8600	<u>3928</u>	6.75	<u>\$26,514.00</u>
Total Contract Amount						<u>\$1,912,782.17</u>

Application for Payment (continued)


Total Contract Amount	\$ <u>2,027,879.66</u>	Total Amount Earned	\$ <u>1,912,782.17</u>
		Material Suitably Stored on Site, Not Incorporated into Work	
Contract Change Order No. <u>1</u>		Percent Complete <u>100</u>	\$ <u>30,390.00</u>
Contract Change Order No. <u>2</u>		Percent Complete <u>100</u>	\$ <u>14,421.50</u>
Contract Change Order No. _____		Percent Complete _____	
Less Previous Applications:		GROSS AMOUNT DUE	\$ <u>1,957,593.67</u>
AFP No. 1: <u>64,627.27</u>	AFP No. 6: <u>227,958.34</u>	LESS _____ % RETAINAGE	\$ _____
AFP No. 2: <u>265,119.49</u>	AFP No. 7: _____	AMOUNT DUE TO DATE	\$ <u>1,957,593.67</u>
AFP No. 3: <u>454,852.35</u>	AFP No. 8: _____	LESS PREVIOUS APPLICATIONS	\$ <u>1,835,154.28</u>
AFP No. 4: <u>725,549.40</u>	AFP No. 9: _____	AMOUNT DUE THIS APPLICATION	\$ <u>122,439.39</u>
AFP No. 5: <u>97,047.43</u>			

CONTRACTOR'S AFFIDAVIT

The undersigned Contractor hereby swears under penalty of perjury that (1) all previous progress payments received from the Owner on account of work performed under the Contract referred to above have been applied by the undersigned to discharge in full all obligations of the undersigned incurred in connection with work covered by prior Applications for Payment under said contract, City Wide Infrastructure Improvements Phase 3, Biwabik, MN, and (2) all material and equipment incorporated in said Project or otherwise listed in or covered by this Application for Payment and free and clear of all liens, claims, security interests and encumbrances.

Date October 31, 2019

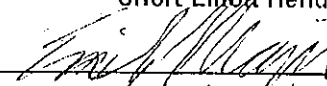
KGM Contractors
(Contractor)

By  Project Manager
(Name and Title)

The undersigned has checked the Contractor's Application for Payment shown above. A part of this Application is the Contractor's Affidavit stating that all previous payments to him under this contract have been applied by him to discharge in full all of his obligations in connecting with the work by all prior Applications for Payment.

In accordance with the Contract, the undersigned recommends approval of payment to the Contractor for the Amount due.

Short Elliott Hendrickson Inc.

By 

Date 10/31/2019

City of Biwabik

By _____

Date _____

OUTDOOR COMMUNITY EVENT

LET IT SNOW
LET IT SNOW
LET IT SNOW

Ice skating, sledding, s'mores, and hot chocolate!

SATURDAY, JANUARY 18, 2020
1 PM TO 3 PM
OUTDOOR ICE RINK & SLEDDING HILL
IN BIWABIK

Event is FREE! Everyone is welcome



Essentia Health



CELEBRATE AURORA